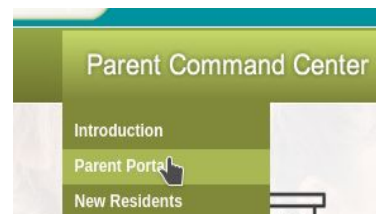# Parent Portal Registration Instructions

1. Go to www.lpssonline.com.

2. On the menu bar under **Parent Command Center**, click **Parent Portal**.

3. On the right, click **Register New User**.

4. A webpage asking for **Relationship**, **Last Name, First Name, and PSN Number** will be displayed. The default PSN will be the last five (5) digits of the student's social security number.