

## **EXECUTIVE SESSIONS**

Every regular or special meeting of the Board shall be open to the public unless closed pursuant to LSA-R.S. 42:6, 42:6.1, or 42:6.2, generally known as the "Open Meeting Law". All votes to hold an executive session made by members of the Board shall be by viva voce (voice vote) and shall be reported in the minutes of the Board which shall be a public document.

The Board may hold an executive session for one or more of the following reasons:

- (1) Discussion of the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least 24 hours before the meeting and that such person may require that such discussion be held in an open meeting, and provided that an executive session may not be held for discussion of the appointment of a person to a public body. In cases of extraordinary emergency, written notice to such persons shall not be required; however, the Board shall give notice as it deems appropriate and the circumstances permit.
- (2) Strategy sessions or negotiations with respect to prospective litigation after formal written demand or litigation where an open meeting would have a detrimental effect on the litigating position of the Board.
- (3) Discussion regarding the report, development, or course of action regarding security personnel, plans or devices.
- (4) Investigative proceedings regarding allegations of misconduct.
- (5) Cases of extraordinary emergency, which shall be limited to natural disaster, threat of epidemic, civil disturbances, suppression of insurrections, the repelling of invasions, or other matters of similar magnitude.
- (6) Discussions between the Board and individual students or the parents or tutors of such students, or both, who are within the jurisdiction of the respective school system, regarding problems of such students or their parents or tutors; provided, however, that such parent, tutor or student may require that such discussion be held in an open meeting.
- (7) Any other matters now provided for or as may be provided for by the legislature.

The provisions cited hereinabove shall not prohibit the removal of any person or persons who willfully disrupt a meeting to the extent that orderly conduct of the meeting is seriously compromised.

To hold an executive session, an affirmative vote taken at an open meeting for which notice has

been given, of two-thirds of the constituent members present, must be had. An executive session shall be limited to matters allowed to be exempt from discussion at open meetings, as hereinabove indicated; however, no final or binding action shall be taken during an executive session. The vote of each member on the question of holding such an executive session and the reason for holding such an executive session shall be recorded and entered into the minutes of the meeting. Nothing herein shall be construed to require that any meeting be closed to the public nor shall any executive session be used as a subterfuge to defeat the purposes of Louisiana Open Meeting Law.

Adopted prior to 1975

Revised: Date of manual adoption

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LEGAL REF: LSA-R.S. 42:5 et seq.