

PURCHASING

To assure that all state laws and regulations are followed, to maintain budgetary cost/quality control, and accurate accounting, all purchasing of services, equipment, and materials to be paid for by School Board funds shall be centralized for the district in the central purchasing office.

Board approved funds shall constitute Board authorization for Purchasing to proceed with the acquisition process in accordance with State law and/or Board policies (see DJED).

Bid award recommendation shall be presented to the Board unless the Board grants permission for staff to evaluate, award and notify Board at a later date.

Current practice codified 1975

Adopted: date of manual adoption

Revised: 3/15/95

NOTE: Purchasing policies related to food services are coded EED*, Food Purchasing; those related to individual school and organization funds are coded DK, School Activities (and School) Funds Management.