

# LAFAYETTE PARISH SCHOOL SYSTEM

## Child Nutrition Services

101 Evans Lane • Lafayette, Louisiana 70506 • Phone 337-521-7370

### 2010 - 2011 SCHOOL YEAR

Child Nutrition Services operates various school food service programs designed to promote wellness and the student's ability to learn. These two main goals are achieved through the following programs and are available to every student.

**National School Lunch Program** – Provides approximately one-third of the Recommended Dietary Allowances for students of each age group or grade level

**National Breakfast Program** – Provides approximately one-fourth of the Recommended Dietary Allowances for students of each age group or grade level

**Afterschool Care Program** – Provides nutritional snacks to students in an organized after school care or educational setting following regular school hours at selected school sites

**Summer Food Service Program** – Provides continuing food service during the summer months to all children ages 1 through 18 regardless of income; available at selected school sites

**Meal Benefits Program** – Provides free or reduced priced meals determined by income eligibility

#### MEAL SERVICE

Breakfast and lunch are available to all students, school staff, and visitors at prices set by the Lafayette Parish School System. Snacks are also available to students enrolled in Afterschool Care and Academic Enrichment Programs. All menus are planned according to USDA School Meals Initiatives for Healthy Children which meet nutritional requirements for age-appropriate caloric needs, limited fat and sodium, and increased fiber. Menus are printed and distributed at all school sites every month for each student and can be viewed at [www.lpssonline.com](http://www.lpssonline.com).

#### DIET MODIFICATIONS

Meal service to students with special dietary needs is provided at all school sites. A current Diet Modification Form must be completed **annually** by the student's physician and is available from the School Cafeteria Manager, Child Nutrition Services Office or online at [www.lpssonline.com](http://www.lpssonline.com). All student medical information is confidential and will be used only for the purpose of providing the student with appropriate nutritional care. **For further assistance, contact Program Coordinator, Amy Fremin, LDN, RD at (337) 521-7374.**

#### PAYMENT FOR MEAL SERVICE

In accordance with **Bulletin 1196 - Food and Nutrition Programs, Policies of Operation**, the student meal status is determined through the free and reduced Meal Benefit Application process. Those students not eligible for free or reduced meal benefits must pay for their meals at the prices established for full price student meals. Regulations do not prohibit a school system from denying a meal to a student for failure to pay for meals. **This is a Federal Program. Charging to student or adult meal accounts is not permissible.** The following payment schedule represents meal service fees for the 2010-2011 school year.

MEAL PAYMENT SCHEDULE 2010 - 2011 SCHOOL YEAR								
MONTHLY COST FOR BREAKFAST				MONTHLY COST FOR LUNCH				
MONTH	# OF DAYS	FULL PRICE PK - 12 \$1.25	REDUCED PRICE PK - 12 \$0.30	MONTH	# OF DAYS	FULL PRICE ELEMENTARY \$1.50	FULL PRICE MIDDLE/HIGH \$1.75	REDUCED PRICE PK - 12 \$0.40
08/10	16	\$ 20.00	\$ 4.80	08/10	16	\$ 24.00	\$ 28.00	\$ 6.40
09/10	21	\$ 26.25	\$ 6.30	09/10	21	\$ 31.50	\$ 36.75	\$ 8.40
10/10	20	\$ 25.00	\$ 6.00	10/10	20	\$ 30.00	\$ 35.00	\$ 8.00
11/10	15	\$ 18.75	\$ 4.50	11/10	15	\$ 22.50	\$ 26.25	\$ 6.00
12/10	13	\$ 16.25	\$ 3.90	12/10	13	\$ 19.50	\$ 22.75	\$ 5.20
01/11	20	\$ 25.00	\$ 6.00	01/11	20	\$ 30.00	\$ 35.00	\$ 8.00
02/11	20	\$ 25.00	\$ 6.00	02/11	20	\$ 30.00	\$ 35.00	\$ 8.00
03/11	20	\$ 25.00	\$ 6.00	03/11	20	\$ 30.00	\$ 35.00	\$ 8.00
04/11	14	\$ 17.50	\$ 4.20	04/11	14	\$ 21.00	\$ 24.50	\$ 5.60
05/11	18	\$ 22.50	\$ 5.40	05/11	18	\$ 27.00	\$ 31.50	\$ 7.20
<b>TOTAL</b>	<b>177</b>	<b>\$ 221.25</b>	<b>\$ 53.10</b>	<b>TOTAL</b>	<b>177</b>	<b>\$ 265.50</b>	<b>\$ 309.75</b>	<b>\$ 70.80</b>

#### TYPE OF PAYMENT

All meals served to students and adults must be paid daily or in advance. You may now pay for meals online by visiting [www.lpssonline.com](http://www.lpssonline.com) Quick Links to access the SchoolPaymentSolutions website and follow the three easy payment steps. A check or money order made payable to the School's Cafeteria is accepted. Any meal accounts paid with a check of Non-Sufficient Funds (NSF) will be charged a \$25.00 fee. The student will have to pay for each meal with cash only, until the NSF check has been paid and processed. No further checks will be accepted for the meal account for the remainder of the 2010-2011 school year. Checks for meal payments will be accepted until **Friday, May 6, 2011**. Meal account refunds may be requested at school at any time during the school year.

**DETACH AND KEEP THIS SECTION FOR FUTURE REFERENCE**

## APPLICATION FOR MEAL BENEFITS

Financial assistance for purchasing student meals is available to all students enrolled in the Lafayette Parish School System. The multi-child application is provided to each student at the beginning of each school year and is available all-year long. Only one application is needed per family per year; however foster children are required to have individual applications. Transfer students from another parish, state, or private school must complete a new application upon enrollment; transfer students within LPSS are not required to submit a new application during the same school year. Parents or guardians are responsible for meal payment prior to the approval of meal benefits. Complete and accurate household information and quick return of the application allows faster processing of meal benefits. Meal payment status from the prior school year remains effective only for the first thirty operating days of the new school year and will expire on **September 23, 2010**.

A random Verification Process of Meal Benefit Applications to confirm application information is conducted following this time period. Deliberate misrepresentation on the application may result in prosecution of the parent or guardian under state and federal criminal statutes. If benefits are reduced or terminated based on income information provided, the household will be given written notice of the benefit change.

To apply for free or reduced price meals, use the Meal Benefits Application on Page 4; instructions to complete the application are on Page 3. If you have received a Direct Certification Letter for your child, an application does not have to be completed. **Return the completed application to the Cafeteria Manager at your youngest child's school or to Child Nutrition Services, 101 Evans Lane, Lafayette, LA 70506. For further assistance, contact Meal Benefits Verifying Official, Brandy Lally at (337) 521-7375.**

**ELIGIBILITY FOR MEAL BENEFITS:** Children in households getting SNAP or FITAP and most foster children can get free meals regardless of your income. Also, if your household income is within the limits on the Federal Income Chart, or if your household participates in WIC, your children may be eligible for free or reduced price meals. Homeless, migrant and runaway youth are categorically eligible for free meals. Privatized military housing allowance is excluded from income eligibility determination. Eligibility determinations are valid for the entire school year. You or your child(ren) do not have to be a U.S. citizen to qualify for Free or Reduced Price meals.

**REAPPLICATION:** If you are not eligible at present time, but experience a change in household income (decrease), household size (increase), or if you begin receiving SNAP or FITAP, or if you lose your job, your child may be able to get free or reduced price meals during the time you are unemployed. Go to **Child Nutrition Services** office with 4 of your last check stubs, SNAP approval letter, or Exit of employment letter on letterhead. **DO NOT COMPLETE A NEW APPLICATION.**

**FAIR HEARING:** You may contact school officials if you do not agree with the decision of the eligibility of your application or the results of verification. Call or write **Billy Guidry, Director of Finance and CFO, Lafayette Parish School System, P.O. Box 2158, Lafayette, LA 70502, (337) 521-7300** to arrange a hearing.

**CONFIDENTIALITY:** School officials use the information on the meal benefits application to determine the eligibility of your child(ren) for free or reduced meals. Free or reduced price eligibility may be subject to other Federal, State, and Local health and education programs to determine benefits, funding, and/or evaluation of these programs.

**NON-DISCRIMINATION STATEMENT:** **This explains what to do if you believe you have been treated unfairly.** "In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer."

You will receive written notification of the approval or denial of your application. If you do not receive notification of Meal Status within three weeks of submitting your application, please contact **Child Nutrition Services at (337) 521-7375**.

Yours truly,



Renee L. Sherville, Supervisor

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**PRIVACY ACT STATEMENT:** **This explains how we will use the information you give us.** The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the social security number of the adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

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