

Lafayette Parish School System Summer Employment Reference Form

RE: _____
(employee's name)

The employee referenced above has applied for a position as a teacher/teacher assistant in LPSS' LEAP Remediation, Middle or High School Summer School for Deficiencies, or ESY Summer School. This employee has submitted you as a reference for his/her teaching ability. Please rate this applicant on this confidential form and return it as soon as possible via "Pony" to Henrietta Gallien in Human Resources.

Rate the employee on each item below on a scale of 1 (lowest rating) to 5 (highest rating).

	Rating
Participates in professional development	
Demonstrates effective teaching skills	
Exhibits knowledge of subject matter	
Teaches to the standards	
Accommodates for individual differences	
Stimulates and encourages higher order thinking	
Uses hands-on activities	
Uses assessment techniques effectively	
Handles discipline effectively	
Manages routines and transitions in an effective manner	
Is willing to perform all assigned tasks	
Is dependable	
Communicates effectively	
Has few or no tardies and has no excessive absences from work	
Cooperates with school officials	
Accomplishes goals	
Total Points Awarded	

Has the teacher/teacher assistant had successful observations and evaluations for the last two years?
(circle) Yes No

If this person left your school, then applied to come back, would you employ this person again without any reservations? (circle) Yes No If not, please indicate the reasons below.

Additional Comments:

Signature

Position

Date