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# Scrolling & Right Click

* Use 2 fingers on the trackpad to scroll up/down/side
* Two-finger tap on the trackpad

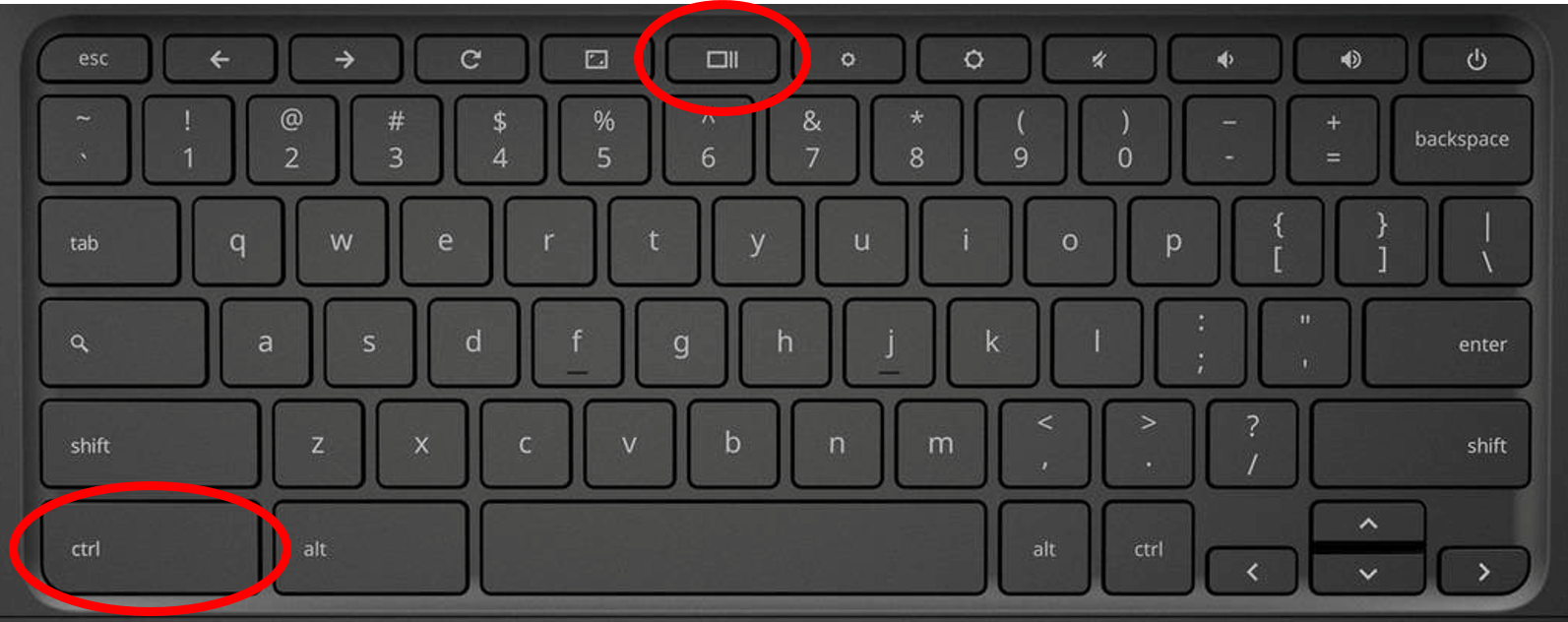
# Search Button

This button brings you to a quick Google Search and all of your apps.



# Screenshot

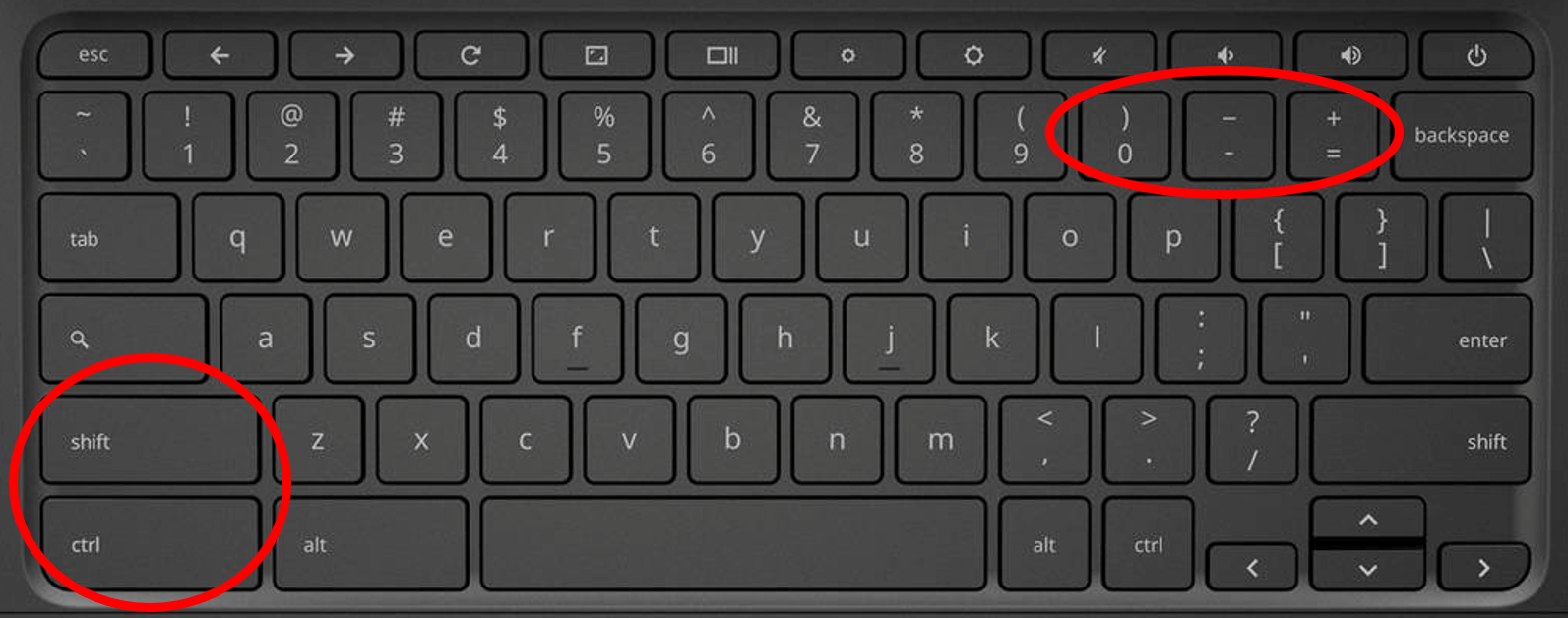
Ctrl + Square/Window button



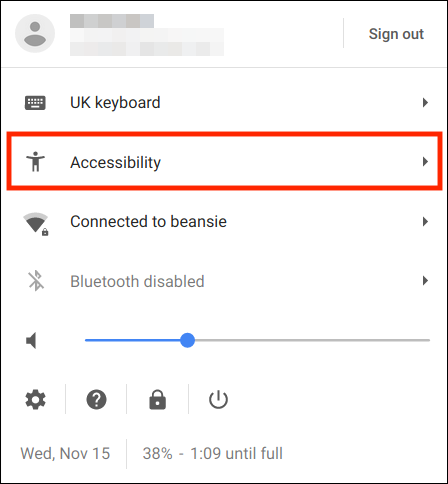
# Screen Resolution

Ctrl + Shift + 0 (resets to default)

Ctrl + Shift + either + or - (zooms in or out)



If that doesn’t work:

1. Log in to the device.
2. In the bottom right corner, click on the date and time.
3. In the pop-up window, click on the Gear icon.
4. In the new pop-up window, scroll down and select Displays.
5. Under Resolution, ensure the slider is on 1366 x 768 (Best). It is the second to last button on the slider.
6. Once that is done, you can log out.
7. Open the DRC app and run the Readiness check again. You should now have a green check next to Screen Resolution. 

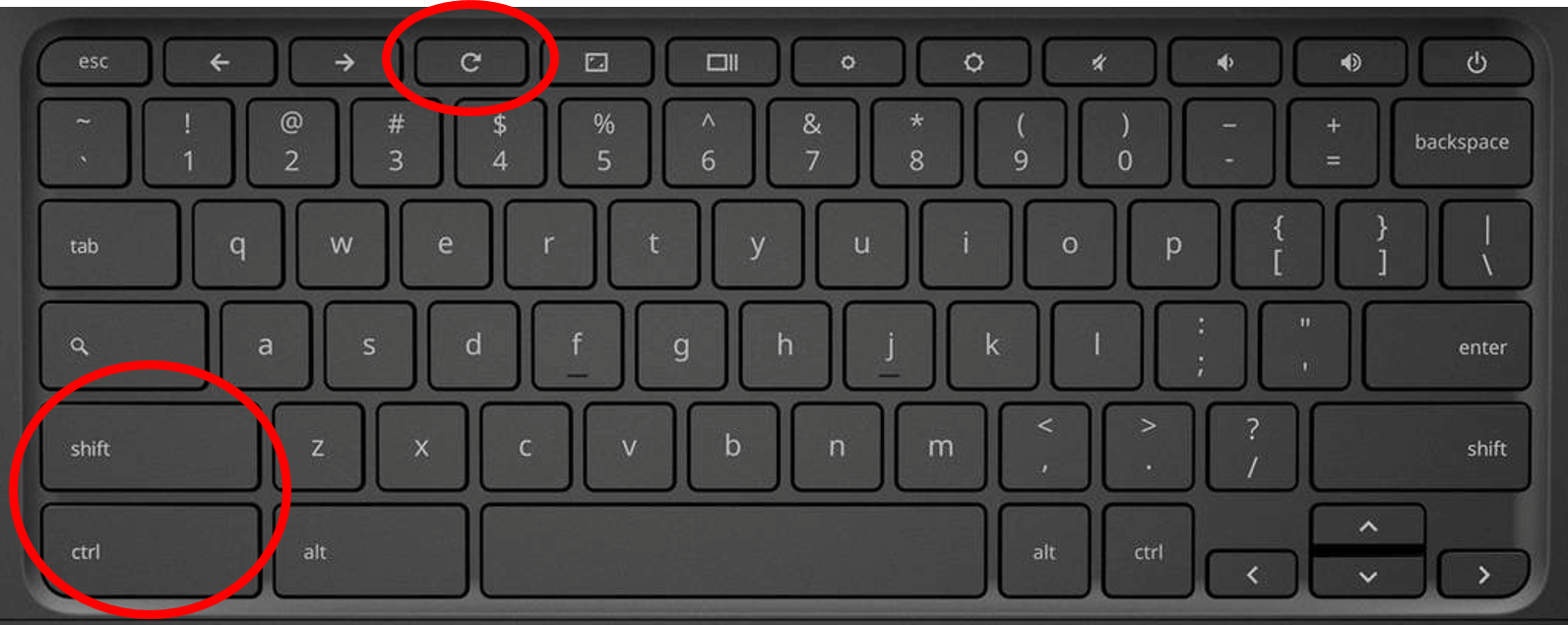
# Screen Magnifier

* Click on the clock in the bottom right corner
* Click Accessibility
* Click either Fullscreen magnifier or Docked magnifier

# 

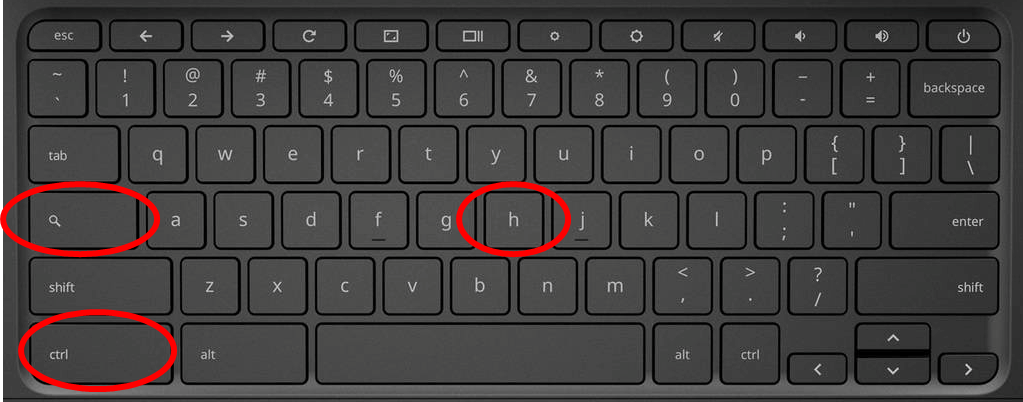
# Rotate Screen

Ctrl + Shift + Refresh



# Inverted Colors

Ctrl + Search + H



Also:

* Click on the clock in the bottom right corner
* Click Accessibility
* Click High contrast mode

# 

# Talking Chromebook

* Click on the clock in the bottom right corner
* Click Accessibility
* Click ChromeVox or Select-to-Speak

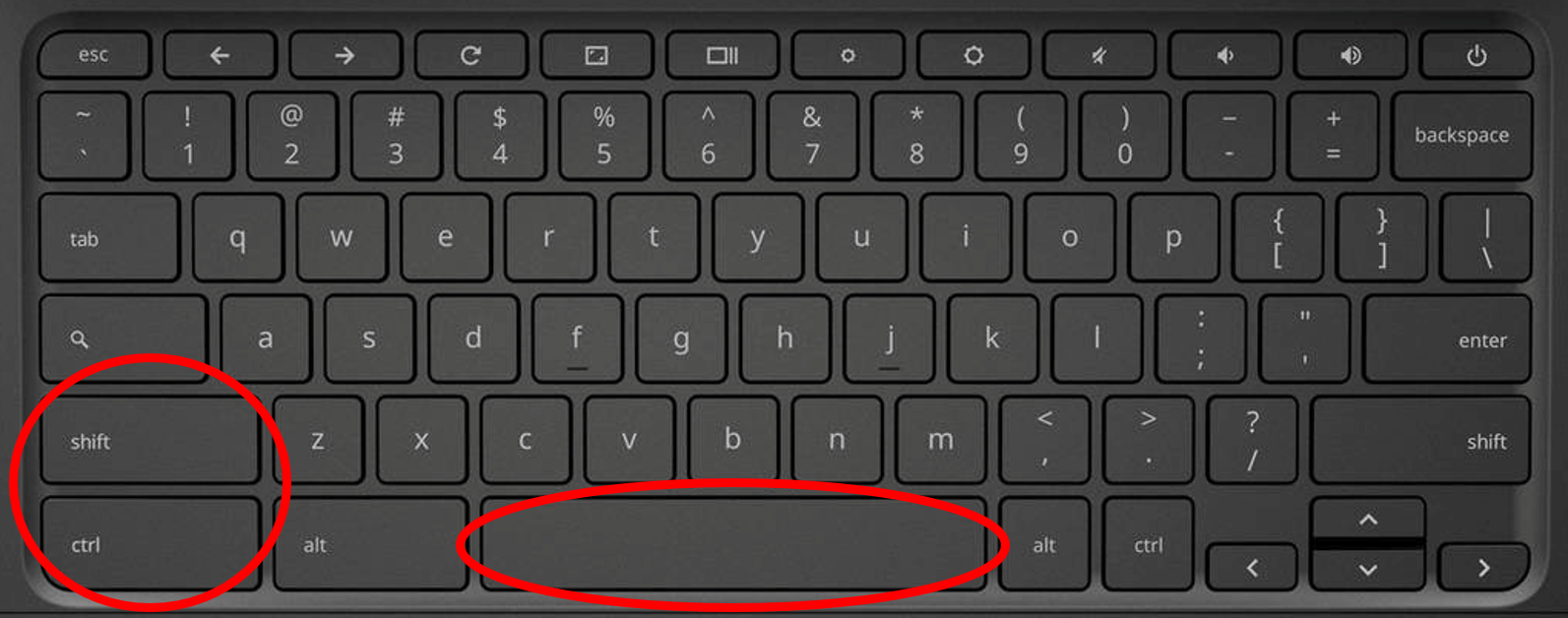
# Big Mouse

* Click on the clock in the bottom right corner
* Click Accessibility
* Scroll down (two fingers on the track pad)
* Click Large mouse cursor

# 

# Keyboard Language

Ctrl + Shift + Space



If that doesn’t work:

1. Log in to the Chromebook.
2. Click on the time in the bottom right corner and choose Settings (gear icon).
3. Under Device, click Keyboard Settings.
4. Select Choose language and input settings.
5. Make sure Input method is US Keyboard. (NOT US INTERNATIONAL).
   1. If you don’t see US Keyboard, click Add, pick US Keyboard and click OK.
6. Click Done.

# Keyboard Keys Not Working

If the top keys, backspace, etc. are not working, they’ve been disabled. Here’s how you re-enable them:

* Polka dots in the top right corner
* Settings
* Device (on left menu)
* Keyboard
* Here you can re-enable and select actions for the following keys:
  + Search
  + Ctrl
  + Alt
  + Escape
  + Backspace

# Opening a Closed Tab

Students quickly closing tabs so you don’t see what they’re up to? No worries!

Ctrl + Shift + T

Infinitely opens up closed tabs!!!

# 

# Updating Chromebook

* Log into the Chromebook
* Open Chrome
* In the address bar, type chrome://settings/help
* Click update
* Restart when update is complete

# Clearing Cookies (on Account)

Sometimes videos won’t load for certain students. Clearing cookies can help.

* Log onto the Chromebook
* Open Chrome
* Click on the polka dots in the top right corner of the Chrome browser and select “Settings”
* Scroll to the bottom and select “Advanced”
* At the bottom of the “Privacy and security” box, click “Clear browsing data”
* Click “Advanced”
* In the drop-down box, select “All time”
* Check off all of the boxes
* Click “Clear data”
* Signout of the Chromebook
* Remove the user from the login screen

Click **Add person** and relog onto the Chromebook.

# WiFi continually disconnects & reconnects

If the WiFi issue is NOT related to a hardware malfunction, this should fix it!

1. Shut down the Chromebook (using the shutdown button on the screen)
2. Press and hold the refresh and power buttons for 10 seconds
3. Take a deep breath
4. Power the Chromebook on

# Reset Browser (on account)

This restores defaults and fixes account issues.

* Log into the Chromebook
* Open Chrome
* Polka dots
* Settings
* Advanced Settings
* Reset and clean up
* Restore settings to their defaults
* Reset settings

# 

# List of All Shortcuts

Use this [LINK](https://support.google.com/chromebook/answer/183101?authuser=0) (from Google).

# 