

## **REGULAR BOARD MEETING**

### **LAFAYETTE PARISH SCHOOL BOARD**

Wednesday, October 4, 2000 - 5:30 P. M., Board Room

Beverly Wilson, President, Presiding

The School Board of the Parish of Lafayette, State of Louisiana, met in regular session at its meeting place, the Lafayette Parish School Board Administrative Building, Board Room, Lafayette, Louisiana, on Wednesday, October 4, 2000 at 5:30 P. M., pursuant to notice given in writing to every member.

**MEMBERS PRESENT:** Beverly Wilson, President; Michael Hefner, Vice-President; Judy Cox, Kay Gibson, John Earl Guidry, Rickey Hardy, Carl LaCombe, Edward Sam, David Thibodaux, Board Members; Michael Zolkoski, Secretary-Treasurer/Superintendent

**MEMBERS ABSENT:** None

The meeting was called to order by Wilson and opened with a prayer by Hardy. Cox led the group in the Pledge of Allegiance.

#### **II. RECOGNITIONS/PRESENTATIONS**

#### **III. CORRECTIONS AND/OR APPROVAL OF BOARD/COMMITTEE MINUTES**

##### **A. CORRECTIONS ON THE MINUTES OF:**

###### **a. Regular Board Meeting of 9/20/00**

Motion (Hefner, Hardy) that the minutes of the Regular Board Meeting of September 20, 2000 be approved as presented. Motion carried.

###### **b. Special Board Meeting of 9/22/00**

Motion (Gibson, Cox) that the minutes of the Special Board Meeting of September 22, 2000 be approved as presented. Motion carried. Thibodaux requested that he be recorded as voting NO.

##### **B. APPROVAL OF THE COMMITTEE MINUTES OF:**

###### **a. Special Committee Meeting on Expulsion Hearing of 10/4/00**

Motion (Cox, Sam) that the minutes of the Special Committee Meeting on Expulsion Hearing of 10/4/00 be approved. Motion carried. Hardy requested that he be recorded as voting NO.

#### **IV. FINANCIAL REPORTS**

##### **A. APPROVAL OF BILLS**

None

##### **B. FINANCIAL REPORTS**

None

##### **C. OTHER REPORTS**

None

#### **V. REPORTS/INFORMATION ITEMS**

##### **A. INFORMATION REPORTS**

###### **a. Report on School Clerical and Custodian Staffing**

Lilly, Director of Human Resources Division presented to the Board a report on School Clerical and Custodian Staffing.

The Board instructed Lilly to follow the staffing formula for clerical assistants and reassign 11.5 clerical employees and hire an additional 5.5 clerical employees. The Board also requested that staff come back to the Board with suggested alternatives for the custodial staffing and suggestions regarding the clerical staffing formula.

##### **B. INTRODUCTION ITEMS**

###### **a. Land Purchase**

Staff presented to the Board their recommendations for the purchase of land for the construction of the new elementary school.

It was moved by Hardy that the Purchase of Land for the New School be moved to an Action Item. Motion failed for lack of a second.

It was moved by Hardy and seconded by Sam that the Purchase of Land for the New School be moved to an Action Item.

The Chair called for a roll call vote. Voting for were Hardy and Sam. Voting against were Guidry, LaCombe, Hefner, Thibodaux, Cox, Gibson and Wilson. Motion failed.

The Board requested that the above be placed on the Special Board Meeting Agenda of October 13, 2000.

### C. OTHER REPORTS

None

## VI. APPROVAL OF ACTION ITEMS

### A. APPROVAL OF PERSONNEL CHANGES

That the Board approve the following personnel changes:

#### PERSONNEL CHANGES

##### RESIGNATIONS:

- SWANDER, Cherise, Teacher - Lafayette Middle (**Eff. EOD 09/07/2000**)
- THERIOT, Carol, Librarian - G. T. Lindon Elem. (**Eff. EOD 09/12/2000**)
- LANDRY, Jeri, Teacher - BD - N. P. Moss Middle (**Eff. EOD 09/12/2000**)

##### RECOMMENDED APPOINTMENTS:

- CHENEVERT, Leslie, BA-USL, No Exp., Teacher - Science - Acadian Middle (**Eff. 09/14/2000 - 05/30/2001**)
- PERRODIN, Melinda, BS-USL, No Exp., Teacher - Science/SS - L. J. Alleman Middle (**Eff. 09/14/2000 - 05/30/2001**)
- POE, Toni, BA-NLU, 3 Yrs. Exp., Teacher - Elem. - Alice Boucher Elem. (**Eff. 09/08/2000**)
- SWANZY, Karen, BA-OOSC, 9 Yrs. Exp., Teacher - Pre-K - Alice Boucher Elem. (**Eff. 08/14/2000**)
- HARRIS, Stephanie, USL, 4 Yrs. Exp., Teacher - Gifted/SS - P. Breaux Middle (**Eff. 08/14/2000**)
- PORTER, Cecile, BS-GSU, 24 Yrs. Exp., Teacher - Marketing & Bus Adm. - W. D. Smith Career Center (**Eff. 2000-2001 Session**)
- FUSILIER, Sheila, BA-USL, 3 Yrs. Exp., Teacher - Elem. - Alice Boucher Elem. (**Eff. 09/05/2000 - 05/30/2001**)
- GRIFFIN, Nathan, BS-USL, 6 Yrs. Exp., Teacher - Phys. Science - Carencro High (**Eff. 08/14/2000**)
- FIELDS, David, BS-ULL, No Exp., Teacher - LD/English - Comeaux High (**Eff. 2000-2001 Session**)
- CRANFIELD, Jan, MED-UNO, 16 Yrs. Exp., Teacher - M/M - Live Oak Elem. (**Eff. 08/14/2000**)
- BURNS, Donna, BA-OOSC, 16 Yrs. Exp., Teacher - M/M - N. P. Moss Middle (**Eff. 09/12/2000 - 05/30/2001**)

- KNAPP, Jennifer, BA-LTU. 7 Yrs. Exp., Teacher - Art (Half-Time) - Northside High (Eff. 08/14/2000)
- RICHARD O'NEAL, BA-SJSC, 5 Yrs. Exp., Teacher - BD - Scott Middle (Eff. 2000-2001 Session)
- BURKHALTER, Alice, BA-USL, No Exp., Teacher - Computer Lab - C.A.P.S./L.A.P.S. (Eff. 08/31/2000 - 01/10/2001)
- GAUTREAU, Earless, USL, 37 Yrs. Exp., Teacher - Adult Ed. (Eff. 08/14/2000 - 01/10/2001)
- RIEDEL, Arthur, MM-OOSC, 22 Yrs. Exp., Teacher - Strings - L. J. Alleman Middle/Lafayette High (Eff. 2000-2001 Session)

### **REAPPOINTMENTS:**

- ELLISON, Jane, MED-OOSC, 9 Yrs. Exp., Teacher - L. J. Alleman Middle (Eff. 2000-2001)
- FOX, David, MED-OOSC, 5 Yrs. Exp., Teacher - TICE Coordinator & Art - W. D. Smith Career Center (Eff. 2000-2001 Session)
- CHACHERE, Constance, BA-USL, 9 Yrs. Exp., Teacher - Kdgn. - Myrtle Place Elem. (Eff. 2000-2001 Session)

### **TRANSFERS:**

- JOHNNIE, Geneva, from Teacher - Elem. - St. Antoine Elem. to Teacher - SS - L. J. Alleman Middle (Eff. 08/14/2000)
- EAST, Corbett, from Teacher - Elem. - Milton Elem. to Teacher - Elem. - Alice Boucher Elem. (Eff. 08/14/2000)
- LAGRON, Patricia, from Teacher - BD - Acadian Middle to Teacher - BD - Carencro Middle (Eff. 09/14/2000)
- CORTESE, Judy, from Teacher - Resource - Itinerant to Teacher - Resource - Evangeline Elem. (Eff. 08/14/2000)

### **LEAVE WITHOUT PAY:**

STANDIFORD, Tonya, Teacher - Elem. - Duson Elem. (Eff. 10/18/2000 - 05/30/2001)

### **ADMINISTRATIVE CONTRACT RENEWAL:**

COMB, Darrel, Asst. Prin. - Carencro High (Eff. 07/26/2000 - 07/25/2002)

### **TEACHERS GAINING TENURE**

#### **CARENCRO MIDDLE**

- DEVILLE, Cynthia - Middle School
- SANDERS, Kelley - SPED

## **JUDICE MIDDLE**

- BOURQUE, Carmen- Middle School
- VEILLON, Tammy - Middle School

## **LIVE OAK ELEM.**

AUZENNE, Lora - SPED

## **WOODVALE ELEM.**

Pierce, Janet - Elem.

## **PURCHASING DEPARTMENT**

### **RECOMMENDED APPOINTMENT:**

LEDET, Kathorine, Purchasing Agent - Purchasing Dept. (Eff. 10/09/2000)

## **CLERICAL DEPARTMENT**

### **RECOMMENDED APPOINTMENTS:**

- THIBODEAUX, Sandy, Cler. Asst. - S. J. Montgomery Elem. (Eff. 10/05/2000)
- JONES, Sandra, Cler. Asst. - Broadmoor Elem./Woodvale Elem. (Eff. 10/05/2000)

## **SPECIAL EDUCATION DEPARTMENT**

### **RESIGNATION:**

COLOMB, Mabeline, Tea. Asst. - Myrtle Place Elem. (Eff. EOD 09/14/2000)

### **RECOMMENDED APPOINTMENTS:**

- DESPANIE, Ursula, Tea. Asst. - Lafayette High (Eff. 10/05/2000)
- CORMIER, Sheila, Tea. Asst. - Truman Elem. (Eff. 10/05/2000)
- ZENO, Willie, Tea. Asst. - Westside Elem. (Eff. 09/18/2000)

### **RETURNING FROM LEAVE WITHOUT PAY:**

LANDRY, Joyous, Tea. Asst. - S. J. Montgomery Elem. (Eff. 08/16/2000)

### **TRANSFERS:**

- ORTEGO, Elizabeth, from Tea. Asst. - Acadian Middle to Tea. Asst. - Carencro Middle (Eff. 09/13/2000)

- BROUSSARD, Odette, from Tea. Asst. - L. J. Alleman Middle to Tea. Asst. - S.E.A.S. - N. P. Moss Annex (Eff. 09/12/2000)

**RETURNING FROM MATERNITY LEAVE:**

HAMILTON, Sandra, Tea. Asst. - Northside High (Eff. 10/02/2000)

**PHYSICAL EDUCATION DEPARTMENT**

**RECOMMENDED APPOINTMENT:**

RANDELL, Linda, Tea. Asst. - Alice Boucher Elem. (Eff. 09/21/2000)

**CUSTODIAL SERVICES**

**RESIGNATION:**

JACKSON, Pearl, Custodian - Milton Elem. (Eff. EOD 08/30/2000)

**RECOMMENDED APPOINTMENT:**

JOHNSON, Albert, Custodian - Acadiana High (Eff. 09/21/2000)

**SCHOOL FOOD SERVICE DEPARTMENT**

**TRANSFER:**

HUNT, Sandra, from SFS Tech. - Alice Boucher Elem. to SFS Manager II - Broadmoor Elem. (Eff. 10/05/2000)

**TRANSPORTATION DEPARTMENT**

**RESIGNATION:**

PENNEY, William, Bus Driver - Transportation Dept. (Eff. EOD 08/15/2000)

**RECOMMENDED APPOINTMENTS:**

- ALFRED, Rachel, Bus Attendant (Eff. 10/04/2000)
- ARCENEUX, Tammy, Bus Attendant (Eff. 10/05/2000)
- CASTILLE, Dianne, Bus Attendant (Eff. 10/05/2000)
- DUHON, Elizabeth, Bus Attendant (Eff. 10/05/2000)
- DUHON, Faye, Bus Attendant (Eff. 10/05/2000)
- GUILLORY, Geraldine, Bus Attendant (Eff. 10/05/2000)
- MELANCON, Hazel, Bus Attendant (Eff. 10/05/2000)
- TRAHAN, Vergie, Bus Attendant (Eff. 10/05/2000)

**TRANSFER:**

**BROUSSARD, James, from Bus Driver to Bus Attendant - Transportation Dept. (Eff. 08/16/2000)**

**B. PERMISSION TO ADVERTISE AND FILL THE POSITION OF ASSISTANT PRINCIPAL I AT A. BOUCHER ELEMENTARY**

That the Board grant permission to advertise and fill the position of Assistant Principal I at A. Boucher Elementary.

**C. APPROVAL OF REVISIONS TO THE ORGANIZATIONAL CHART FOR THE CHILD NUTRITION SERVICES**

That the Board approve the revisions to the Organizational Chart for the Child Nutrition Services.

**D. PERMISSION TO APPROVE THE REVISIONS TO THE JOB DESCRIPTION FOR SUPERVISOR OF CHILD NUTRITION SERVICES**

That the Board approve the revisions to the job description for the Supervisor of Child Nutrition Services.

**E. PERMISSION TO APPROVE THE REVISIONS TO THE JOB DESCRIPTION FOR ACCOUNTANT III, CHILD NUTRITION SERVICES**

That the Board approve the revisions to the job description for the Accountant III, Child Nutrition Services.

**F. APPROVAL OF POLICY FILE: EGAB - WORKERS COMPENSATION BENEFITS FOR EMPLOYEES AND BOARD MEMBERS**

That the Board approve Policy File: EGAB - Workers Compensation Benefits for Employees and Board Members.

**G. APPROVAL OF REVISIONS TO POLICY FILE: GBH-R - PROFESSIONAL PERSONNEL SUPERVISION**

That the Board approve the revisions to Policy File: GBH-R - Professional Personnel Supervision. The President pulled this item for discussion.

**H. APPROVAL OF REVISIONS TO POLICY FILE: GBI - PROFESSIONAL PERSONNEL EVALUATION**

That the Board approve the revisions to Policy File: GBI - Professional Personnel Evaluation.

I. APPROVAL OF REVISIONS TO POLICY FILE: GBI-R - PROFESSIONAL PERSONNEL EVALUATION GUIDELINES

That the Board approve the revisions to Policy File: GBI-R - Professional Personnel Evaluation Guidelines.

J. APPROVAL OF REVISIONS TO POLICY FILE: GBRJ-R (CF.IKI-R) - ARRANGEMENTS FOR SUBSTITUTES

That the Board approve the revisions to Policy File: GBRJ-R (Cf.IKI-R) - Arrangements for Substitutes. Hefner requested that this item be pulled for discussion.

K. APPROVAL OF REVISIONS TO POLICY FILE: GCC - EDUCATIONAL SUPPORT PERSONNEL RECRUITMENT/HIRING

That the Board approve the revisions to Policy File: GCC - Educational Support Personnel Recruitment/Hiring.

L. APPROVAL OF REVISIONS TO POLICY FILE: GCDD - CHILD NUTRITION SERVICES TECHNICIANS RECRUITMENT/HIRING

That the Board approve the revisions to Policy File: GCDD - Child Nutrition Services Technicians Recruitment/Hiring.

M. APPROVAL OF REVISIONS TO POLICY FILE: GCDE - BUS DRIVER HIRING PROCEDURES

That the Board approve the revisions to Policy File: GCDE - Bus Driver Hiring Procedures.

N. APPROVAL OF REVISIONS TO POLICY FILE: IDCH - CORRESPONDENCE STUDENT COURSES

That the Board approve the revisions to Policy File: IDCH - Correspondence Student Courses.

O. APPROVAL OF REVISIONS TO POLICY FILE: IED - SCHEDULING, TIME AND ATTENDANCE FOR INSTRUCTION

That the Board approve the revisions to Policy File: IED - Scheduling, Time and Attendance for Instruction.

P. APPROVAL OF REVISIONS TO POLICY FILE: IFB-R - INSTRUCTIONAL SERVICES GUIDELINES



That the Board approve the revisions to Policy File: IFB-R - Instructional Services Guidelines.

**Q. APPROVAL OF REVISIONS TO POLICY FILE: IFC (ALSO KF) - COMMUNITY INSTRUCTIONAL RESOURCES**

That the Board approve the revisions to Policy File: IFC (Also KF) - Community Instructional Resources.

**R. APPROVAL OF REVISIONS TO POLICY FILE: IHEC - HIGH SCHOOL CREDITS FOR ELEMENTARY STUDENTS**

That the Board approve the revisions to Policy File: IHEC - High School Credits for Elementary Students.

**S. APPROVAL OF REVISIONS TO POLICY FILE: II-R - TESTING PROGRAM REGULATIONS**

That the Board approve the revisions to Policy File: II-R - Testing Program Regulations.

**T. APPROVAL OF REVISIONS TO POLICY FILE: IIC-R - GUIDELINES FOR USE AND DISSEMINATION OF TEST RESULTS**

That the Board approve the revisions to Policy File: IIC-R - Guidelines for Use and Dissemination of Test Results. Hefner requested that this item be pulled for discussion.

**U. APPROVAL OF REVISIONS TO POLICY FILE: IHD - STUDENT RECOGNITION**

That the Board approve the revisions to Policy File: IHD - Student Recognition.

**V. DELETION OF POLICY FILE: JT-R - REGULATIONS FOR SENIOR CLASS RING DISTRIBUTION**

That the Board approve the deletion of Policy File: JT-R - Regulations for Senior Class Ring Distribution.

**W. APPROVAL OF POLICY FILE: DJDA - TRAVEL EXPENSE REIMBURSEMENT POLICY**

That the Board approve Policy File: DJDA - Travel Expenses Reimbursement Policy.

X. APPROVAL OF POLICY FILE: DJDA-R - TRAVEL EXPENSE REIMBURSEMENT REGULATIONS

That the Board approve Policy File: DJDA-R - Travel Expense Reimbursement Regulations.

Motion (LaCombe, Sam) that the Board approve Action Items A, B, C, D, E, F, H, I, K, L, M, N, O, P, Q, R, S, U, V, W and X and that Action Items G, J and T be pulled for discussion. Motion carried. Thibodaux requested that he be recorded as voting NO on Action Items A, D, E, W and X.

G. APPROVAL OF REVISIONS TO POLICY FILE: GBH-R - PROFESSIONAL PERSONNEL SUPERVISION

Motion (Gibson, Sam) that the Board approve the revisions to Policy File: GBH-R - Professional Personnel Supervision. Motion carried.

J. APPROVAL OF REVISIONS TO POLICY FILE: GBRJ-R (CF. IKI-R) - ARRANGEMENTS FOR SUBSTITUTES

Motion (Gibson, Hefner) that the Board approve the revisions to Policy File: GBRJ-R (Cf. IKI-R) as amended. Motion carried.

T. APPROVAL OF REVISIONS TO POLICY FILE: IIC-R - GUIDELINES FOR USE AND DISSEMINATION OF TEST RESULTS

Motion (Gibson, Hefner) that the Board approve the revisions to Policy File: IIC-R - Guidelines for Use and Dissemination of Test Results. Motion carried.

VI. REPORTS

A. PUBLIC COMMENTS

Comments were made by the public. No action was taken.

B. BOARD PRESIDENT/MEMBERS

The Board presented to Dr. Zolkoski a plaque for his years of services with the Lafayette Parish School System and a Floyd Sonnier print.

It was moved by Gibson, seconded by the entire Board with the exception of Hardy that the following resolution be adopted:

**RESOLUTION - 10-00-1300**

WHEREAS, Dr. Michael Zolkoski will be vacating his position as Superintendent of Schools in Lafayette Parish effective October 15, 2000; and,

WHEREAS, the members of the Lafayette Parish School Board do hereby recognize the contributions to the academic achievement of the children in our district made by Dr. Zolkoski in his tenure as Superintendent; and,

WHEREAS, the members of the Lafayette Parish School Board formally express their appreciation for his unparalleled dedication to our school district; now,

THEREFORE, BE IT RESOLVED, that with regret we say "goodby" to a Superintendent who is a great leader, a fine man and a committed educator.

### **C E R T I F I C A T E**

I, the undersigned President of the Lafayette Parish School Board, do hereby certify that the above and foregoing is a true copy of a resolution adopted at its Regular Board Meeting of October 4, 2000, at which time a quorum was present and that same is in full force and effect.

Dated at Lafayette, Louisiana, this 4<sup>th</sup> day of October, 2000.

/s/Beverly B. Wilson, Board President

LAFAYETTE PARISH SCHOOL BOARD

Comments were made by the Board. No action was taken.

#### **C. SUPERINTENDENT**

Dr. Zolkoski thanked the Board for allowing him to serve as superintendent of the Lafayette Parish School System and also thanked his staff members.

#### **D. OTHER BUSINESS**

### **VIII. EXECUTIVE SESSION**

### **IX. ADJOURN**

There being no further business, it was moved by (Gibson) seconded by (Hefner) and carried that the meeting adjourn.

SIGNED:

/s/Beverly Wilson, President /s/Michael Zolkoski, Secretary-Treasurer

LAFAYETTE PARISH SCHOOL BOARD

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