

# **LAFAYETTE PARISH SCHOOL BOARD**

## **REGULAR BOARD MEETING**

Wednesday, January 22, 2003 - 5:30 P. M., N. P. Moss Middle School

Dr. David G. Thibodaux, President, Presiding

The School Board of the Parish of Lafayette, State of Louisiana, met in regular session at N. P. Moss Middle School, Lafayette, Louisiana, on Wednesday, January 22, 2003 at 5:30 P. M., pursuant to notice given in writing to every member.

**MEMBERS PRESENT:** David G. Thibodaux, President; John Earl Guidry, Vice-President; Judy H. Cox, Kay Gibson, Rickey Hardy, Carl LaCombe, Edward J. Sam, Beverly Wilson, Board Members; James H. Easton, Secretary-Treasurer/Superintendent

**MEMBERS ABSENT:** Michael C. Hefner (Business)

### **I. MEETING OPENINGS**

The meeting was called to order by Thibodaux and opened with a prayer by Gibson. Hardy led the group in the Pledge of Allegiance.

The Superintendent informed the Board that he was recording in the minutes of this meeting the successful completion of the School Board Training which is required by Louisiana Revised Statute 17:53 (Act 66) by the following Board Members: Judy Cox, Kay Gibson, Rickey Hardy, Michael Hefner, David Thibodaux and Beverly Wilson. Copies of their certificates of completion will be submitted in the minutes as required by law.

### **II. RECOGNITIONS/PRESENTATIONS**

The Board recognized the 2003 Lafayette Parish Teachers of the Year from each campus. Special recognition was given to the following semi-finalists: Marjorie M. Tallini, Duson Elementary School; Keith J. Patin, Lafayette High; Charles D. Fox, E.A. Martin Middle; Amy Elizabeth Breaux, N. P. Moss Middle; Gayle Webre, Plantation Elementary; and Stephanie Mose, Woodvale Elementary. Special recognition was also given to the following finalists: Cynthia J. Olivier, J.W. Faulk Elementary; Richard M. Latiolais, Judice Middle; and Karen M. Rambin, W.A. LeRosen, LAPS (High).

Also recognized were the Acadiana High School National Co-ed Cheerleader Champions who participated in the American Grand Cheerleading Championship in Las Vegas, Nevada on December 21<sup>st</sup> and 22<sup>nd</sup>, 2002. The squad won the National Championship in the Varsity Small Co-ed Division.

### **III. CORRECTIONS AND/OR APPROVAL OF BOARD/COMMITTEE MINUTES**

**A. CORRECTIONS ON THE MINUTES OF:**

a. Regular Board Meeting of 1/8/03

Motion (Guidry, Sam) that the minutes of the Regular Board Meeting of January 8, 2003 be approved as presented. Motion carried.

**B. APPROVAL OF THE COMMITTEE MINUTES OF:**

a. None

**IV. FINANCIAL INFORMATION/REPORTS**

**A. APPROVAL OF RATIFICATION OF BILLS ... November, 2002**

- General Fund \$10,191,136.17
- Special Revenues 75,751.67
- Adult Education 12,333.62
- Consolidated Other Federal 72,677.24
- Special Education 242,209.53
- Bond Sinking Fund 1,010.16
- Consolidated School District #1 -0-
- Self-Funded Construction 284,812.83
- Construction Account 1999 Bond 1,917.60
- Construction Account 2001 Bond 251,807.56
- IASA Title I (Federal Programs) 140,244.68
- Child Development 552,283.30
- IASA Title II/Title IV/Title VI 27,518.12
- School Food Service 389,000.21
- Capital Improvement 784,667.12
- Employee Insurance Fund 1,892,981.73
- LPSB General & Auto Loss Fund 12,947.96
- LPSB Workmen's Compensation 101,701.23

TOTAL DISBURSEMENTS \$15,035,000.73

Motion (Gibson, Hardy) that the Board approve the ratification of bills for November, 2002. Motion carried.

**B. OTHER REPORTS**

a. None

**V. REPORTS/INFORMATION/INTRODUCTION ITEMS**

**A. INFORMATION REPORTS**

a. Curriculum Update

Donna Denny, Instructional Technology Director, informed the Board about Governor Foster's Proclamation proclaiming the week of January 26 - February 1, 2003 as Louisiana Educational Technology Week which encourages all school districts to identify and implement strategies that draw attention to the important role of technology in our classrooms. She also introduced some of the Lafayette Parish School System Technology Innovators, such as: Lola Batiste, Kindergarten teacher, J. Wallace James Elementary; Sam Clay, Assistant Principal, N. P. Moss Middle; Janet Hiatt, Principal, Acadiana High; and Nancy Doucet, Biology Teacher, Acadiana High School.

B. INTRODUCTION ITEMS

a. None

C. OTHER REPORTS

a. None

**VI. APPROVAL OF ACTION ITEMS**

**A. APPROVAL OF PERSONNEL CHANGES**

**PERSONNEL CHANGES**

**RESIGNATIONS:**

- STRAHAN, Richard, Teacher - Chorus - L. J. Alleman Middle (**Eff. EOD 01/22/2003**)
- LANDRY, Margaret, Teacher - Business - Carencro High (**Eff. EOD 01/10/2003**)
- VERRETT, Stephanie, Teacher - Math - Carencro High (**Eff. EOD 10/25/2002**)
- HODGES, Jay, Teacher - SS - Comeaux High (**Eff. EOD 01/22/2003**)
- BROWN, Stephanie, Teacher - Fifth - N. P. Moss Middle (**Eff. EOD 12/13/2002**)
- FORET, Marcelle, Teacher - Lang. Arts - N. P. Moss Middle (**Eff. EOD 01/15/2003**)
- THOMAS, Evette, Teacher - Second - Ossun Elem. (**Eff. EOD 12/20/2002**)
  
- LOUVIERE, Valerie, Teacher - Pre-K - Vermilion Elem. (**Eff. EOD 12/20/2002**)

**RECOMMENDED APPOINTMENTS:**

- **TMLASS - JENNINGS, Jillian, BA-ULL, No Exp., - Teacher - SS/Lang. Arts - Acadian Middle (Eff. 01/23/2003 - 05/30/2003) - AC# 01.1602..711201.002**
- **TMLA - PERRIN, Jennifer, BA-ULL, No Exp., Teacher - Lang. Arts - Acadian Middle (Eff. 12/16/2002 - 05/30/2003) - AC# 01.1602..711201.002**

- **TMHP** - JOHNSON, Felix, EDS-USL, 36 Yrs. Exp., Teacher - PE (Half-Time) - L. J. Alleman Middle (Eff. **01/06/2003 - 05/30/2003**) - AC# **01.1602..711226.006**
- **TMV** - LEGER, Michelle, BME-ULL, No Exp., Teacher - Vocal Music - L. J. Alleman Middle (Eff. **01/21/2003 - 05/30/2003**) - AC# **01.1602..711214.006**
- **TE1** - PRATHER, Elizabeth, BA-ULL, No Exp., Teacher - First - Carencro Hghts. Elem. (Eff. **01/06/2003 - 05/30/2003**) - AC# **01.1601..711201.018**
- **THB** - LUTGRING, Leonora, MED-USL, 35 Yrs. Exp., Teacher - Business - Carencro High (Eff. **01/13/2003 - 05/30/2003**) - AC# **01.1603..711247.020**
- **TEPE** - TAYLOR, Erin, BS-MSU, No Exp., Teacher - PE - Evangeline Elem. (Eff. **01/15/2003 - 05/30/2003**) - AC# **01.1601..711226.027**
- **TE3** - TRAHAN, Tia, BA-ULL, No Exp., Teacher - Third - Evangeline Elem. (Eff. **01/08/2003 - 05/30/2003 instead of 01/10/2003 - 05/30/2003**) - AC# **01.1601.711201.027**
- **TMS** - BURTON, Julie, BA-ULL, No Exp., Teacher - Science - Lafayette Middle (Eff. **01/13/2003 - 05/30/2003**) - AC# **01.1602..711201.038**
- **TE5** - CHIASSON, Lauren, BA-ULL, No Exp., Teacher - Fifth - E. A. Martin Middle (Eff. **01/23/2003 - 05/30/2003**) - AC# **01.1602..711201.046**
- **THSS** - KUBENA, Eve, OOSC, 18 Yrs. Exp., Teacher - SS - E. A. Martin Middle (Eff. **01/23/2003 - 05/30/2003**) - AC# **01.1602..711201.046**
- **TE5** - GUIDRY, Margaret, SU, 44 Yrs. Exp., Teacher - Fifth - N. P. Moss Middle (Eff. **01/16/2003 - 05/30/2003**) - AC# **01.1602..711201.052**
- **TMSS** - PAGE, Lori, BS-ULL, No Exp., Teacher - SS - N. P. Moss Middle (Eff. **01/23/2003 - 05/30/2003**) - AC# **01.1602..711201.052**
- **TE5** - RANDELL, Ivy, BA-ULL, No Exp., Teacher - Fifth - N. P. Moss Middle (Eff. **12/16/2002 - 05/30/2003**) - AC# **01.1602..711201.052**
- **TEV** - LAVERGNE, Teresa, BA-ULL, No Exp., Teacher - Vocal Music - Myrtle Place Elem. (Eff. **12/16/2002 - 05/30/2003**) - AC# **01.1601..711214.054**
- **THM** - ANDREPONT, Anna, BA-USL, 3 Yrs. Exp., Teacher - Math - Northside High (Eff. **12/18/2002 - 05/30/2003**) - AC# **01.1603..711201.056**
- **TE2** - GUIDRY, Adrienne, BA-ULL, No Exp., Teacher - Second - Ossun Elem. (Eff. **01/06/2003 - 05/30/2003**) - AC# **01.1601..711201.057**
- **TMSS** - DUGAS, John, BA-ULL, No Exp., Teacher - SS - Scott Middle (Eff. **01/10/2003 - 05/30/2003**) AC# **01.1602..711201.062**
- **THM** - PALOMBO, John, BA-ULL, No Exp., Teacher - Math - C.A.P.S. (Eff. **01/06/2003 - 05/30/2003**) AC# **01.01440.41.711201**

### **CORRECTION:**

**THE** - BREAUX, Yvette, BA-ULL, No Exp., Teacher - English (instead of LD/English) - Northside High (Eff. **08/14/2002 instead of 2002-2003 Session**) AC# **01.1603..711201.056**

### **RECOMMENDED REAPPOINTMENTS:**

- **THHE** - BOURGEOIS, Genevieve, USL, 35 Yrs. Exp., Teacher - Home Ec. - Acadiana High (Eff. **01/23/2003 - 05/30/2003**) - AC# **01.1603..711215.004**

- **TMHP - FORET, Jennifer, Teacher - PE - E. A. Martin Middle (Eff. 01/23/2003 - 05/30/2003) - AC# 01.1602..711226.046**

**TRANSFERS:**

- **TE2 - USIE, Donna, from Teacher - First - Plantation Elem to Teacher - Second - Prairie Elem. (Eff. 01/23/2003 - 05/30/2003) - AC# 01.1601..711201.060**
- **APSI1 - AUZENNE, Terry, from Teacher - NCPH - Alice Boucher Elem. to Program Supervisor I - Special Education - Central Office (Eff. 12/05/2002) - AC# 40.40010..711108.100**

**RETURNING FROM SABBATICAL LEAVE:**

- **TMC - SMITH, Suzanne, MED-USL, 18 Yrs. Exp., Counselor - Broussard Middle (Eff. 01/23/2003) - AC# 01.1602..711211.014**
- **TE1 - DOMINGUE, Denise, BA-USL, 13 Yrs. Exp., Teacher - First - Plantation Elem. (Eff. 01/23/2003) - AC# 01.1601..711201.058**

**CORRECTION TO SABBATICAL LEAVE:**

FISHER, Phyllis, Teacher - Vocal - Myrtle Place Elem. (Eff. 01/23/2003 - 01/10/2004)

**RESCIND SABBATICAL LEAVE:**

AAPI - BROUSSARD, Rob, Asst. Prin. - Broussard Middle (Eff. 01/02/2003)

**ADMINISTRATIVE CONTRACT RENEWALS:**

- **AP3 - AGUILLARD, Dr. Donald, Prin. III- Carencro High (Eff. 01/23/2003 - 01/22/2007)**
- **AAPI - ALEXANDER, Yvonne, Asst. Prin. - Carencro Middle (Eff. 01/23/2003 - 01/22/2005)**
- **AP2 - BADEAUX, Bobby, Prin. II - E. A. Martin Middle (Eff. 01/23/2003 - 01/22/2007)**
- **AP2 - KEBODEAUX, Suzanne, Prin. II - Milton Elem. (Eff. 01/23/2003 - 01/22/2007)**
- **AP2 - MARIX, Kay, Prin. II - Plantation Elem. (Eff. 01/23/2003 - 01/22/2007)**

**DISABILITY RETIREMENT:**

MOORE, Carmen, Teacher - Hearing Impaired - Lafayette High (Eff. 12/06/2002)

**SPECIAL EDUCATION DEPARTMENT**

**RESIGNATIONS:**

- **HUE, Joanna, Tea. Asst. - Judice Middle (Eff. EOD 12/20/2002)**

- JERNIGAN, Susan, Tea. Asst. - Scott Middle (**Eff. EOD 12/20/2002 following Leave Without Pay**)

**RECOMMENDED APPOINTMENT:**

ETSSE - BOURQUE, Lyndi, Tea. Asst. - Judice Middle (**Eff. 01/06/2003**) AC# 01.1602..711219.34

**TRANSFER:**

ETSSE - BILLEAUDEAU, Elizabeth, from Tea. Asst. - Myrtle Place Elem. to Tea. Asst. - Ridge Elem. (**Eff. 01/06/2003**) - AC# 01.1601..711219.54

**CLERICAL DEPARTMENT**

**RESIGNATIONS:**

- ROBERTSON, Wendi, Bookkeeper - Carencro High (**Eff. EOD 01/10/2003**)
- CALLOWAY, Cheryl, Cler. Asst. - J. W. James Elem. (**Eff. EOD 12/20/2002**)

**HEAD START DEPARTMENT**

**TRANSFER:**

HSFSW - HOFFPAUIR, Melba, from Family Service Worker - Head Start (Full-Time) to Family Service Worker - Head Start (Half-Time) - Head Start Dept. (**Eff. 01/21/2003 - 05/30/2003**) -AC# 60.60102.0000.711129.000.0115

**CHILD NUTRITION DEPARTMENT**

**RESIGNATION:**

REESE, Mary, Child Nutrition Tech. - N. P. Moss Middle (**Eff. EOD 01/02/2003**)

**TRANSFERS:**

- NSFST - LEGE, Kathleen, from Child Nutrition Tech. - Broadmoor Elem. to Child Nutrition Tech. - Milton Elem. (**Eff. 01/08/2003**) - AC# 70..2.711805.048
- NSFSD - ANGEL, Lee, from Child Nutrition Warehouse Worker I - Child Nutrition to Child Nutrition Warehouse Driver I - Child Nutrition (**Eff. 01/23/2003**) - AC# 70...711606

**TRANSPORTATION DEPARTMENT**

**RESIGNATION:**

DUHON, Elizabeth, Bus Attendant - L. J. Alleman Middle/Broadmoor Elem. (Eff. EOD 01/07/2003)

B. APPROVAL OF REVISIONS TO FEDERAL PROGRAM SUPERVISOR II ACCOUNTABILITY, RESEARCH AND EVALUATION JOB DESCRIPTION

That the Board approve the revisions to Federal Program Supervisor II Accountability, Research and Evaluation Job Description.

C. PERMISSION TO ADVERTISE AND FILL THE POSITION OF FEDERAL PROGRAM SUPERVISOR II ACCOUNTABILITY, RESEARCH AND EVALUATION

That the Board grant permission to advertise and fill the position of Federal Program Supervisor II Accountability, Research and Evaluation.

D. PERMISSION TO ADVERTISE AND FILL THE POSITION OF CLERICAL ASSISTANT AT J. WALLACE JAMES ELEMENTARY SCHOOL

That the Board grant permission to advertise and fill the position of Clerical Assistant at J. Wallace James Elementary School.

E. APPROVAL OF REVISIONS TO THE CARPENTER II JOB DESCRIPTION

That the Board approve the revisions to the Carpenter II job description.

F. PERMISSION TO ADVERTISE AND FILL THE POSITION OF CARPENTER II IN THE MAINTENANCE DEPARTMENT

That the Board grant permission to advertise and fill the position of Carpenter II in the Maintenance Department.

G. PERMISSION TO ADVERTISE AND FILL THE POSITION OF WAREHOUSE WORKER I FOR THE CHILD NUTRITION DEPARTMENT

That the Board grant permission to advertise and fill the position of Warehouse Worker I for the Child Nutrition Department.

H. PERMISSION TO ISSUE LETTERS OF ASSURANCE FOR 2003-2004

That the Board grant permission to issue Letters of Assurance for both regular and substitute employees for the 2003-2004 session.

I. APPROVAL OF NEW TEACHER'S CONTRACT AND CONTINUING TEACHER'S CONTRACT FOR LAFAYETTE PARISH SCHOOL SYSTEM FOR 2003-2004

That the Board approve issuing New Teacher's Contract and Continuing Teacher's Contract for teachers with two (2) to four (4) years experience with the Lafayette Parish School System.

**J. APPROVAL OF RESOLUTION 01-03-1398 - AFRICAN-AMERICAN HISTORY MONTH**

That the Board adopt Resolution 01-03-1398 - African-American History Month.

**RESOLUTION 01-03-1398**

**WHEREAS**, the children of each community are our nation's greatest resource; and,

**WHEREAS**, our ideal as a nation has been and continues to be *e pluribus unum* -- out of many comes one; and,

**WHEREAS**, the Lafayette Parish School Board believes that students should be educated for life in a diverse society; and,

**WHEREAS**, the Lafayette Chapter of the National Association for the Advancement of Colored People strives to insure educational equality for citizens, especially minority students; and,

**WHEREAS**, African-Americans have made numerous and significant contributions to this nation and the world; and,

**WHEREAS**, textbooks and other instructional materials have often failed to give adequate coverage to the achievements and contributions of African-Americans; and,

**WHEREAS**, February has been designated nationally as African-American History Month to provide an opportunity for all Americans to deepen their understanding of the African-American experience; and,

**WHEREAS**, the designation of African-American History Month nationally provides an opportunity for all Americans to deepen their understanding of the African-American experience; now,

**THEREFORE, BE IT RESOLVED**, that the Lafayette Parish School Board does hereby proclaim February 1 through 28, 2003 as

**AFRICAN-AMERICAN HISTORY MONTH**

and that the schools are urged to observe this proclamation through appropriate activities which focus on assisting all students in gaining a greater understanding of the contributions which African-Americans have made and continue to make toward improving society.

**C E R T I F I C A T E**

I, the undersigned Secretary-Treasurer of the Lafayette Parish School Board, do hereby certify that the above and foregoing is a true copy of a resolution adopted at its Regular Board Meeting of January 22, 2003 at which time a quorum was present and that same is in full force and effect.

Dated at Lafayette, Louisiana, this 22nd day of January, 2003.

/s/James H. Easton, Ed.D, Secretary-Treasurer

LAFAYETTE PARISH SCHOOL BOARD

**K. APPROVAL OF RESOLUTION 01-03-1399 - COUNSELORS WEEK**

That the Board adopt Resolution 01-03-1399 - Counselors Week.

**RESOLUTION 01-03-1399**

**WHEREAS**, school counselors are an integral part of the development of our nation's youth; and,

**WHEREAS**, the profession of counseling is dedicated to maximizing the educational, occupational, personal and social growth of each individual; and,

**WHEREAS**, counselors help parents to focus on ways to further the positive educational, personal and social growth of their children; and,

**WHEREAS**, counselors assist in uniting teachers, parents, administrators, special service personnel, and the community to form an effective guidance program for students; and,

**WHEREAS**, guidance and counseling are seen as essential parts of the educational process for each student as they adjust to our very complex society; now,

**THEREFORE, BE IT RESOLVED**, that the Lafayette Parish School Board hereby proclaim February 3 through 7, 2003 as

**SCHOOL GUIDANCE AND COUNSELING WEEK**

in Lafayette Parish and urge all citizens to become familiar with and make efforts to improve programs of school guidance in the local schools and by working together for better guidance, we can help school counselors provide more effective services for our students.

**C E R T I F I C A T E**

I, the undersigned, Secretary-Treasurer of the Lafayette Parish School Board, do hereby certify that the above and foregoing is a true copy of a resolution adopted at its Regular Board Meeting on January 22, 2003, at which time a quorum was present and that same is in full force and effect.

Dated at Lafayette, Louisiana, this 22<sup>nd</sup> day of January, 2003.

/s/James H. Easton, Ed.D., Secretary-Treasurer

LAFAYETTE PARISH SCHOOL BOARD

L. APPROVAL FOR PURCHASE OF AUDIO VISUAL EQUIPMENT

Bids were received from

Audio Graphic Systems	Gaylord Brothers
Audio Video Innovators	Highsmith Company
Audio Visual Solutions	J. E. Foss Company, Inc.
Audio Visuals of Tampa, Inc.	Southern Automated Services
Beckley-Cardy	Tri-States Video Systems
Boxlight	Troxell Communications, Inc.
Commercial Sales & Service, Inc.	Valiant
Crest A/V Electronics	Ward & Associates

That the bid of Valiant on items 7, 8, 9, 13, 14, 15, 16, 17, 23 and 24 be accepted; that the bid of Crest A/V Electronics on items 1, 2, 3 and 18 be accepted; that the bid of Troxell Communications, Inc. on items 6, 22 and 25 be accepted; that the bid of Audio Graphic Systems on items 12, 28 and 29 be accepted; that the bid of Tri-States Video Systems on items 10, 11 and 27 be accepted; that the bid of Audio Video Innovators on item 26 be accepted; that the bid of Audio Visual Solutions on item 20 be accepted; that the bid of Audio Visuals of Tampa, Inc. on item 19 be accepted; that the bid of Southern Automated Services on item 30 be accepted; and that the bid of Ward & Associates on item 21 be accepted.

LaCombe requested that this item be pulled for discussion.

M. APPROVAL FOR PURCHASE OF KITCHEN EQUIPMENT FOR SCHOOL FOOD SERVICES

Bids were received from

- Alack Refrigeration
- Buckelew Hardware Company
- Louisiana Food Service Equipment Company, Inc.

That the bid of Louisiana Food Service Equipment on kitchen equipment for School Food Services be accepted.

Motion (Gibson, Hardy) that the Board approve Action Items A, B, C, D, E, F, G, H, I, J, K and M, and that Action Item L be pulled for discussion. Motion carried.

#### L. APPROVAL FOR PURCHASE OF AUDIO VISUAL EQUIPMENT

Bids were received from

Audio Graphic Systems	Gaylord Brothers
Audio Video Innovators	Highsmith Company
Audio Visual Solutions	J. E. Foss Company, Inc.
Audio Visuals of Tampa, Inc.	Southern Automated Services
Beckley-Cardy	Tri-States Video Systems
Boxlight	Troxell Communications, Inc.
Commercial Sales & Service, Inc.	Valiant
Crest A/V Electronics	Ward & Associates

That the bid of Valiant on items 7, 8, 9, 13, 14, 15, 16, 17, 23 and 24 be accepted; that the bid of Crest A/V Electronics on items 1, 2, 3 and 18 be accepted; that the bid of Troxell Communications, Inc. on items 6, 22 and 25 be accepted; that the bid of Audio Graphic Systems on items 12, 28 and 29 be accepted; that the bid of Tri-States Video Systems on items 10, 11 and 27 be accepted; that the bid of Audio Video Innovators on item 26 be accepted; that the bid of Audio Visual Solutions on item 20 be accepted; that the bid of Audio Visuals of Tampa, Inc. on item 19 be accepted; that the bid of Southern Automated Services on item 30 be accepted; and that the bid of Ward & Associates on item 21 be accepted.

Motion (LaCombe, Hardy) that the Board approve the purchase of Audio Visual Equipment. Motion carried.

### VII. REPORTS

#### A. PUBLIC COMMENTS

None

#### B. BOARD PRESIDENT/MEMBERS

Comments were made by the Board. No action was taken.

#### C. SUPERINTENDENT

Comments were made by the Superintendent. No action was taken.

### VIII. EXECUTIVE SESSION

## **IX. ADJOURN**

There being no further business, it was moved by Hardy, seconded by Gibson and carried that the meeting adjourn.

SIGNED:

/s/ David G. Thibodaux, Ph.D., President /s/James H. Easton, Ed.D., Secretary-Treasurer

LAFAYETTE PARISH SCHOOL BOARD

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