

**DRESS CODE FOR PROFESSIONAL, OFFICE PERSONNEL
AND OTHER EMPLOYEES**

I. PHILOSOPHY

Each employee of the Lafayette Parish School Board is expected to give proper attention to his/her personal appearance as required by work responsibilities. Lafayette Parish Schools constitute the largest business in Lafayette Parish and the image projected by its employees is an important influence on the degree of public support it receives. An appropriately dressed employee is often seen as a more suitable role model. Personal appearance also has a direct bearing on the teaching authority, confidence and self-esteem of teachers, administrators and staff. Appropriate dress influences the way staff interacts with students and positively affects the general learning environment.

Each employee of the Lafayette Parish School Board will contribute to the formation of a positive, professional public image by maintaining high standards of personal appearance through appropriate dress and grooming.

II. GUIDELINES

1. Dresses, skirts, and split skirts must be of a modest and appropriate length. Unacceptable length will be determined by the school administration.
2. Walking/city shorts of appropriate length are acceptable but must be worn with a jacket, blazer or vest and stockings or tights.
3. Loose-fitting stirrup pants are acceptable, but leggings may not be worn. Any tight fitting or clinging attire is not appropriate for school wear.
4. Neckties for men are encouraged but optional.
5. Recreational clothing, warm-up suits, tee-shirts, and wind suits may not be worn.
6. Appropriate foot wear will be required.
7. Blue jeans may be worn on designated "spirit days" when worn with a school spirit shirt. On these occasions, athletic shoes/tennis shoes/sneakers may be worn.

Designated “spirit days” for middle and high school faculties should be limited and not a weekly occurrence throughout the year. In addition, elementary faculties may wear jeans, school spirit shirts, and tennis shoes on designated activity days such as field days or field trips. Elementary teachers may wear tennis shoes on special occasions only.

8. School administrators will meet with teachers of physical education, industrial arts and vocational agriculture to determine the appropriate dress for their work activities. Central Office program administrators will also meet with non-clerical support staff in their areas for this purpose. Non-clerical staff will be required to wear uniforms or dress deemed appropriate by their supervisor.
9. No hats or caps in the building except for workers who need a hat to perform their duties or people who wear a hat/cap for religious reasons.

It is the responsibility of the principal or supervisor to be aware of inappropriate dress and to discuss dress and grooming expectations with those employees who may require guidance.

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