

PROFESSIONAL PERSONNEL TIME SCHEDULES

The minimum working day for teachers shall be seven (7) hours, excluding time for opening and closing the day's activities which may be set by the respective principals.

Building schedules for teachers shall assure that they are on the job fifteen (15) minutes before the beginning of classes, and that they remain on the job fifteen (15) minutes after dismissal of classes in the afternoon.

Time schedules for professional personnel in the Central Office shall be established to provide for an eight-hour day and forty-hour week, and in other details shall be in accordance with State and Federal Labor Laws.

The Central Office will be opened between the hours of 7:30 a.m. and 4:30 p.m. throughout the twelve-month work year with a one hour lunch. Lunch hours will be staggered in departments.

The Maintenance Department hours are 7:00 a.m. to 3:30 p.m. with a half-hour lunch.

Any variance of the above time schedules must have the Superintendent's approval.

Adopted prior to 1975

Revised: 5/18/77

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