

SICK LEAVE BENEFITS SEQUENCE FOR ALL EMPLOYEES

All employees are provided with levels of sick leave benefits as per R.S. 17:47 (D), 500.2; 1202; and 1205. The guidelines for these provisions can be found in Policy File: GBRIJ; Policy File: GBRIG and Policy File: GBRIK. The sequence for these benefits is as follows.

1. Ten (10) days' regular sick leave every year which can be accumulated.
2. For certificated staff only, medical sabbatical eligibility for which is defined for certificated staff as follows:
 - a. One (1) semester of medical sabbatical after six (6) continuous semesters of service.
 - b. Two (2) semesters of medical sabbatical after twelve (12) continuous semesters of service.
3. Ninety (90) days of extended medical leave granted every six (6) years which is not cumulative. This sick leave is for use when there is no regular sick leave remaining.
4. Requests from the Sick Leave Bank are available when all other benefits are exhausted.
5. Upon exhaustion of all these benefits, the employee may apply for leave without pay for up to one year, which will result in the employee being docked his or her daily rate for additional absences.

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LEGAL REF.: LA R.S. 17:47 (D) 500.2 ; 1202 and 1205