

INSTRUCTIONAL SERVICES GUIDELINES

REQUESTING STAFF SERVICES

All requests for staff services are to be channeled by teachers through the principal. These include requests for special assistance requiring services of the Central Office, requests for special education services, homebound teaching and requests concerning pupil services related to pupil absence. These requests should be approved by the Assistant Superintendent for Instructional Services.

Issued and approved prior to 1975

Revised: 6/7/00

Revised: 10/4/00