

**LAFAYETTE PARISH SCHOOL BOARD  
REGULAR BOARD MEETING**

Wednesday, April 2, 2008 - 5:30 P. M., Board Room

Carl J. LaCombe, President, Presiding

The School Board of the Parish of Lafayette, State of Louisiana, met in regular session at its meeting place, the Lafayette Parish School Board Administrative Building, Board Room, Lafayette, Louisiana, on Wednesday, April 2, 2008 at 5:30 P.M. pursuant to notice given in writing to every member.

**MEMBERS PRESENT:** Carl J. LaCombe, President; Gregory Awbrey, Vice President; Mark Babineaux, Hunter Beasley, Mark Cockerham, Michael Hefner, Lionel Lewis, Jr., Edward J. Sam, and Rae Trahan, Board Members; Burnell Lemoine, Secretary-Treasurer/Superintendent

**MEMBERS ABSENT:** None

**I. MEETING OPENINGS**

The meeting was called to order by LaCombe and opened with a prayer by Sam. Beasley led the group in the Pledge of Allegiance.

The Board was informed by Katie Landry, Deputy Superintendent, Instructional Services that some students at Acadian Middle School, N. P. Moss Middle at Good Hope Baptist Church and N. P. Moss Annex may have been exposed to Hepatitis A. She also informed that letters would be sent home informing parents that students needed to be vaccinated and there would be no cost involved. The Board asked that they be kept informed as soon as additional information is available.

**II. RECOGNITIONS/PRESENTATIONS**

The Board congratulated the Lafayette High School Boys Basketball Team for winning the Top 28 Class 5A State Farm LHSAA Championship on Saturday, March 8, 2008. This is the first basketball championship in the school's history and the second by a Lafayette Parish public school. The members of the Lafayette High School Lions Boys Basketball Team are: Daniel Bergeron, Anwar Francis, Arsenio Francis, Detriek Francis, Xavier Francis, Devin Figaro, Taurean Goss, Sebastian Hoffpauir, Evan Hebert, Roger Plummer, Rachid Quedraogo, Sirdarius Sanford, Andrew Smith, Montrelle Taylor and Todd Young.

**ADD TO THE AGENDA**

Motion (Awbrey, Sam) that the Board add the following items to the Introduction Agenda: k. Grant Application and Edushift Contract for "Arts in Education Model Development and Dissemination Grants Program"; l. Grant Application and Edushift Contract

for “Professional Development for Arts Educators (PDAE)””; m. Grant Application and Edushift Contract for the “Teaching American History (TAH)” Grant; n. Permission to Advertise and Fill the Position of Federal Programs Quality Performance Specialist; and A1. Addendum to the Personnel Changes. Motion carried.

**III. CORRECTIONS AND/OR APPROVAL OF BOARD/COMMITTEE MINUTES**

**A. CORRECTIONS ON THE MINUTES OF:**

- a. Regular Board Meeting of 3/19/08

Motion (Sam, Lewis) that the minutes of the Regular Board Meeting of March 19, 2008 be approved as presented. Motion carried.

**B. APPROVAL OF THE COMMITTEE MINUTES OF:**

- a. Special Committee Meeting on Expulsion Hearing(s) of 4/2/08

Motion (Hefner, Cockerham) that the minutes of the Special Committee Meeting on Expulsion Hearing (s) of April 2, 2008 be accepted. Motion carried.

**IV. FINANCIAL INFORMATION/REPORTS**

**A. APPROVAL OF BILLS**

- a. Bills are reported on the second meeting of the month.

**B. OTHER FINANCIAL REPORTS**

- a. Sales Tax Collection Report for February, 2008

Motion (Awbrey, Babineaux) that the Board accept the Sales Tax Collection Report for February, 2008. Motion carried.

**V. REPORTS/INFORMATION/INTRODUCTION ITEMS**

**A. INFORMATION REPORTS**

- a. Curriculum Update

Jennifer Morrow, Program Coordinator of AHEC-of-a-Summer Program, informed the Board that this program provides an opportunity for high school students to experience career opportunities in health care by taking part in volunteer work at health care facilities and shadowing health care professionals in a variety of settings. Since 1992, more than 1,940 high school students have taken part in AHEC of a Summer for this Region.

- b. Human Resources Department

Lawrence P. Lilly, Deputy Superintendent of Human Resources and Operations, provided the Board with a Projected Staffing Formula for the 2008-2009 school year as outlined by Lafayette Parish School Board Allocation Formula in an effort to place teachers.

- c. 2002 Half-Cent Sales Tax Interest Reserve Payment to Classroom Teachers

A computation of the 2002 ½ Cent Sales Tax interest reserve payout to teachers for the 2007-2008 school year is \$212.26.

- d. 2002 Half-Cent Sales Tax Fund Declaration of Excess Reserve Payout to Classroom Teachers for Fiscal Year 2007-2008

The Superintendent informed the Board that he would come back with a proposal to raise teachers from 20<sup>th</sup> to the top five.

- e. Plantation Elementary Alternate Entrance Driveway Change Order

It was necessary to issue the contractor a change order to incorporate lime treatment into the subsurface material to achieve the proper compaction of the subgrade and prior to the installation of the limestone sub-base for the asphalt road surface at a cost of \$2,200.

## B. INTRODUCTION ITEMS

- a. Approval of the Findings of the Job Re-Classification Committee. Action to be taken at a subsequent meeting.
- b. Permission to Approve the Revisions to the Lead Teacher Science Middle and High School Job Description. Action to be taken at a subsequent meeting.
- c. Permission to Issue Letters of Assurance for 2008-2009

Motion (Hefner, Awbrey) that the Board move Permission to Issue Letters of Assurance for 2008-2009 to the Action Agenda. Motion carried.

- d. Athletic Lockers Bid. Action to be taken at a subsequent meeting.
- e. Kitchen Equipment Bid. Action to be taken at a subsequent meeting.
- f. Limestone Bid. Action to be taken at a subsequent meeting.
- g. Early Release of Funds for Library Periodicals. Action to be taken at a subsequent meeting.
- h. Early Release of Funds for Copier Agreements. Action to be taken at a subsequent meeting.
- i. Portable Buildings Bid for FY 08-09. Action to be taken at a subsequent meeting.
- j. Revisions to Policy File: FEAB-R – Administrative Regulations for the Selection of an Architect. Action to be taken at a subsequent meeting.
- k. Grant Application and Edushift Contract for “Arts in Education Model Development and Dissemination Grants Program”. Action to be taken at a subsequent meeting.

l. Grant Application and Edushift Contract for “Professional Development for Arts Educators (PDAE)”. Action to be taken at a subsequent meeting.

m. Grant Application and Edushift Contract for the “Teaching American History (TAH)” Grant

Motion (Awbrey, Hefner) that the Board move Grant Application and Edushift Contract for the “Teaching American History (TAH)” Grant to the Action Agenda. Motion carried.

n. Permission to Advertise and Fill the Position of Federal Programs Quality Performance Specialist. Action to be taken at a subsequent meeting.

C. OTHER REPORTS

a. None

VI. APPROVAL OF ACTION ITEMS

A. PERSONNEL CHANGES

This item was pulled for discussion.

A1. ADDENDUM TO PERSONNEL CHANGES

**Personnel Changes  
April 2, 2008**

**Employee Transfers**

| <i>Name</i>        | <i>From/To</i>                        | <i>Eff. Date</i> | <i>Fund</i> | <i>Note</i>  |
|--------------------|---------------------------------------|------------------|-------------|--------------|
| Duplechain, Rachel | Lafayette MS (Reading Facilitator) to | 04/03/08         | 25          | New Position |

**Other Action**

| <i>Name</i>         | <i>Location</i>                    | <i>Position</i>    | <i>Eff. Date</i> | <i>Note</i>                   |
|---------------------|------------------------------------|--------------------|------------------|-------------------------------|
| Chavis, JoAnn       | Acadian MS to Burke ES (Counselor) |                    | 02/07/08         | Fund Code 25 not Fund Code 01 |
| Dugas, Georgette    | Prairie ES                         | Clerical Assistant | 04/02/08         | Rescind Termination           |
| Guillory, Veronicle | JW James ES                        | Counselor          | 04/03/08         | Fund Code 25 not Fund Code 01 |

**Exiting Employees**

| <i>Name</i>     | <i>Location</i> | <i>Position</i>     | <i>Eff. Date</i> | <i>Fund</i> | <i>Note</i> |
|-----------------|-----------------|---------------------|------------------|-------------|-------------|
| Andrus, Michael | Transportation  | Contract Bus Driver | 03/20/08         | 01          | Resigned    |
| Bailey, Adrian  | Transportation  | Bus Attendant       | 03/31/08         | 01          | Resigned    |

B. REVISIONS TO SCHOOL ACCOUNTING AND INTERNAL CONTROL OFFICER JOB DESCRIPTION

That the Board approve the revisions to School Accounting and Internal Control Officer job description.

C. PERMISSION TO APPROVE THE AUDITOR I – SALES TAX JOB DESCRIPTION

That the Board approve the Auditor I – Sales Tax job description.

D. PERMISSION TO APPROVE THE MAINTENANCE TECHNICIAN II – SMALL APPLIANCES JOB DESCRIPTION

That the Board approve the Maintenance Technician II – Small Appliances job description.

E. PERMISSION TO APPROVE THE NEW PRINTER II JOB DESCRIPTION

That the Board approve the New Printer II Job Description.

F. BIOMETRICS FOR MEAL COUNTING

That the Board approve Biometric Finger Imaging at three school sites and conduct a pilot program to determine the feasibility of using finger imaging for Point of Service meal counts.

G. CHILD NUTRITION SERVICES – FOOD, PRODUCE, SUPPLY AND EQUIPMENT BIDS

That the Board authorize the advertisements and awarding of bids by the Child Nutrition and Purchasing Departments for milk and milk products, bread, produce, dry, staple and frozen food items, portioned fruit juices, paper, plastic, janitorial and miscellaneous kitchen equipment and supplies.

H.. SCIENCE SUPPLIES AND EQUIPMENT BID

Bids were received from:

Carolina Biological Supply

Frey Scientific

Cynmar Corporation

Nasco

Fisher Scientific

Science Kit & Boreal

Flinn Scientific

That the Board approve the bid of Fisher Science Education and Nasco on Science Supplies and Equipment.

I. WELDING SUPPLIES AND EQUIPMENT BID

Bids were received from:

4M Rentals & Repairs

Brodhead-Garrett Company

Airgas

TNT Welding Supply

Apex Pinnacle

That the bid of Airgas on items 1, 4 and 5 be accepted; that the bid of Brodhead Garrett Company on item 2 be accepted; that the bid of TNT Welding on items 3, 6, 7, 9-15 and 35 be accepted; and that the bid of 4M Rentals on items 8 and 16 be accepted.

J. SCHOOL BUSES BID

Bids were received from:

Kent-Mitchell Bus Sales & Service

Ross Bus & Equipment Sales, Inc.

Twin State Trucks, Inc.

That the Board approve the bid of Ross Bus & Equipment Sales, Inc. on school buses.

K. PAROCHIAL SCHOOL ZONES

That the Board approve staff's recommendation to establish school zones for parochial/private schools relevant to transportation.

L. SCHOOLS OF CHOICE: DESIGNATED STOPS

That the Board approve staff's recommendation to establish designated school bus stops for the Schools

of Choice and Academy programs.

M. EDUSHIFT CONTRACT AMENDMENT FOR “A+ACCESS”

That the Board approve the amended EduShift contract for the A+ACCESS: Academic Achievement Through Choice and Capacity Expansion = Student Success!” grant.

This item was pulled for discussion.

N. EDUSHIFT CONTRACT AMENDMENT FOR “SHAPE – SUPPORTING HEALTHY ACTIVE PEOPLE EVERYDAY”

That the Board approve the amended EduShift contract for “Shape – Supporting Healthy Active People Everyday” grant.

O. EDUSHIFT CONTRACT AMENDMENT FOR “FRONTIERS OF AMERICAN HISTORY”

That the Board approve the amended EduShift contract for “Frontiers of American History” grant.

P. EDUSHIFT CONTRACT AMENDMENT FOR “SMALLER SPACES” grant.

That the Board approve the amended EduShift contract for “Smaller Spaces” grant.

Q. EDUSHIFT CONTRACT AMENDMENT FOR “C.A.R.E.S.- COUNSELING AT-RISK ELEMENTARY STUDENTS”

That the Board approve the amended EduShift contract for “C.A.R.E.S.- Counseling at-risk Elementary Students”.

R. EDUSHIFT CONTRACT AMENDMENT FOR “M.A.R.K.! – MENTORING AT-RISK KIDS”

That the Board approve the amended EduShift contract for “M.A.R.K.! – Mentoring at-risk Kids”.

S. EDUSHIFT CONTRACT AMENDMENT FOR “LINK – LOCAL INTERVENTION NETWORK FOR KIDS”

That the Board approve the amended EduShift contract for “LINK – Local Intervention Network for Kids”.

T. RECOMMENDATION FOR REDUCTION IN FORCE DUE TO PROGRAMMING CHANGES THROUGH REORGANIZATION

The Superintendent requested that this item be pulled from the agenda.

U. RESOLUTION 04-08-1603 – NATIONAL LIBRARY WEEK

**RESOLUTION 04-08-1603**

**NATIONAL LIBRARY WEEK**

**WHEREAS**, our nation’s school, academic, public and special libraries make a difference in the lives of millions of Americans, today, more than ever;

**WHEREAS**, librarians are trained professionals, helping people of all ages and backgrounds find and interpret the information they need to live, learn and work in the 21st century;

**WHEREAS**, libraries are part of the American Dream – places for opportunity, education, self-help and

lifelong learning;

**WHEREAS**, library use is up nationwide among all types of library users, continuing a decade-long trend;

**WHEREAS**, libraries play a vital role in supporting the quality of life in their communities;

**WHEREAS**, libraries can help you discover a world of knowledge, both in person and online, as well as personal service and assistance in finding what you need, when you need it;

**WHEREAS**, libraries are a key player in the national discourse on intellectual freedom, equity of access, and narrowing the “digital divide;”

**WHEREAS**, libraries, librarians, library workers and supporters across America are celebrating “National Library Week” this year; now,

**THEREFORE, BE IT RESOLVED**, that the Lafayette Parish School System does hereby proclaim April 13-19, 2008 as

### **NATIONAL LIBRARY WEEK**

and encourage all residents to visit the library this week to take advantage of the wonderful library resources available and thank their librarians and library workers for making information accessible to all who walk through the library’s doors. Join the circle of knowledge at your library.

### **C E R T I F I C A T E**

I, the undersigned Secretary-Treasurer of the Lafayette Parish School Board, do hereby certify that the above and foregoing is a true copy of a resolution adopted at its Regular Board Meeting of April 2, 2008, at which time a quorum was present and that same is in full force and effect.

Dated at Lafayette, Louisiana  
this 2nd day of April 2008

/s/ Burnell Lemoine

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Burnell Lemoine, Secretary-Treasurer  
LAFAYETTE PARISH SCHOOL BOARD

**V. PERMISSION TO ISSUE LETTERS OF ASSURANCE FOR 2008-2009**

That the Board grant permission to issue Letters of Assurance for both regular and substitute employees for the 2008-2009 session.

**W. GRANT APPLICATION AND EDUSHIFT CONTRACT FOR THE “TEACHING AMERICAN HISTORY (TAH)” GRANT**

That the Board approve the grant application and the related EduShift contract for the “Teaching American History (TAH)” grant.

Motion (Hefner, Cockerham) that the Board approve Action Items A1, B, C, D, E, F, G, H, I, J, K, L, N, O, P, Q, R, S, U, V and W, and that Action Items A and M be pulled for discussion. Motion carried. Action Item T was pulled by the Superintendent.

A. PERSONNEL CHANGES

**Personnel Changes  
April 2, 2008**

**New Employees**

| <i>Name</i>         | <i>Location</i>  | <i>Position</i>            | <i>Eff. Date</i> | <i>Fund</i> | <i>Note</i>  |
|---------------------|------------------|----------------------------|------------------|-------------|--------------|
| Collette, Phyllis   | Accounting Dept. | Account Clerk I(Part Time) | 04/03/2008       | 01          | New Position |
| Guillory, Veronicle | JW James ES      | Counselor                  | 04/03/2008       | 01          | New Position |

**Employee Transfers**

| <i>Name</i>                | <i>From/To</i>   | <i>Eff. Date</i> | <i>Fund</i> | <i>Note</i>         |
|----------------------------|--|------------------|-------------|---------------------|
| Edward, Jonas              | Moss MS/Northside HS (Custodian)   | 03/17/08         | 01          | Replacing T. Willis |
| Hebert, Brian<br>Babineaux | Fed. Prog. Quality Performance Specialist to<br>Program Coordinator for Assessment | 04/03/08         | 01          | Replacing M.        |
| Nunez, Renee'<br>Hermann   | Youngsville MS (Band Teacher) to Milton ES<br>Assistant Principal I                | 04/03/08         | 01          | Replacing A.        |

**Other Action**

| <i>Name</i>      | <i>Location</i> | <i>Position</i>    | <i>Eff. Date</i>    | <i>Note</i>            |
|------------------|-----------------|--------------------|---------------------|------------------------|
| Dugas, Georgette | Prairie ES      | Clerical Assistant | 04/02/08            | Termination            |
| Graham, Amos     | Lafayette MS    | Math Teacher       | 04/02/08            | Termination            |
| Guillot, Eva     | Comeaux HS      | English Teacher    | 04/10/08 & 04/11/08 | Suspension Without Pay |

**One-Year Appointments & Substitutes**

| <i>Name</i>      | <i>Location</i> | <i>Position</i>             | <i>Contract Term</i>    | <i>Fund</i> | <i>Note</i>  |
|------------------|-----------------|-----------------------------|-------------------------|-------------|--------------|
| Chatelain, Paige | Boucher ES      | Title I Teacher (Part Time) | 03/17/2008 – 05/26/2008 | 50          | New Position |

**Exiting Employees**

| <i>Name</i>          | <i>Location</i>  | <i>Position</i>                              | <i>Eff. Date</i> | <i>Fund</i> | <i>Note</i>           |
|----------------------|------------------|--|------------------|-------------|-----------------------|
| Broussard, Katherine | Broussard MS     | School Food Service                          | 03/20/2008       | 70          | Resigned              |
| Broussard, Ruby      | Transportation   | Bus Attendant                                | 02/12/2008       | 01          | Disability Retirement |
| Campbell, Deena      | Paul Breaux MS   | Teacher (6 <sup>th</sup> & 7 <sup>th</sup> ) | 05/26/2008       | 01          | Resigned              |
| Clement, Patricia    | Truman Mont.     | Teacher Pre-K                                | 05/27/2008       | 01          | Retirement            |
| Dupre', Marlene A.   | Student Services | Outreach Teacher                             | 06/03/2008       | 15          | Retirement            |
| Henry, Joesphine     | Northside HS     | Custodian                                    | 07/01/2008       | 01          | Retirement            |
| Phillips, Geneva     | Moss Annex       | Homebound Teacher                            | 06/01/2008       | 01          | Retirement            |

**Number of Full-Time, Active Employees by Funding Source as of March 14, 2008**

|  |      |
|--|------|
| General Fund (01)                        | 3412 |
| 2002 Sales Tax (15)                      | 98   |
| Special Revenues (20)                    | 19   |
| Other Grants (25)                        | 35   |
| Consolidated Adult Education (3)         | 9    |
| Consolidated Other Federal Programs (35) | 1    |
| Special Education (40)                   | 120  |
| Self-Funded Construction (45)            | 1    |
| IASA Title I (50)                        | 80   |

|                                     |              |
|-------------------------------------|--------------|
| Consolidated Other State (55)       | 10           |
| Child Development & Head Start (60) | 76           |
| IASA Titles II/III/IV/VI (65)       | 31           |
| Child Nutrition (70)                | 192          |
| Group Insurance Fund (85)           | 2            |
| Magnet Grant (57)                   | <u>3</u>     |
| <b>TOTAL</b>                        | <b>4,089</b> |
| Total last month                    | 4,092        |
| Total year ago                      | 4,260        |

Motion (Beasley, Cockerham) that the Board approve the Personnel Changes. Motion carried.

**M. EDUSHIFT CONTRACT AMENDMENT FOR “A+ACCESS”**

Motion (Awbrey, Lewis) that the Board approve the amended EduShift contract for the A+ACCESS: Academic Achievement Through Choice and Capacity Expansion = Student Success!” grant. Motion carried.

**VII. REPORTS**

**A. Public Comments**

Comments were made by the public. No action was taken.

**B. Board President/Members**

Comments were made by Board Members. No action was taken.

**C. Superintendent**

Comments were made by the Superintendent. No action was taken.

**VIII. EXECUTIVE SESSION**

**IX. ADJOURN**

There being no further business, it was moved by Hefner, seconded by Trahan, and carried that the meeting adjourn.

SIGNED:

/s/ Carl J. LaCombe

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 Carl J. LaCombe, President  
 LAFAYETTE PARISH SCHOOL BOARD

SIGNED:

/s/ Burnell Lemoine

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 Burnell Lemoine, Secretary-Treasurer  
 LAFAYETTE PARISH SCHOOL BOARD

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