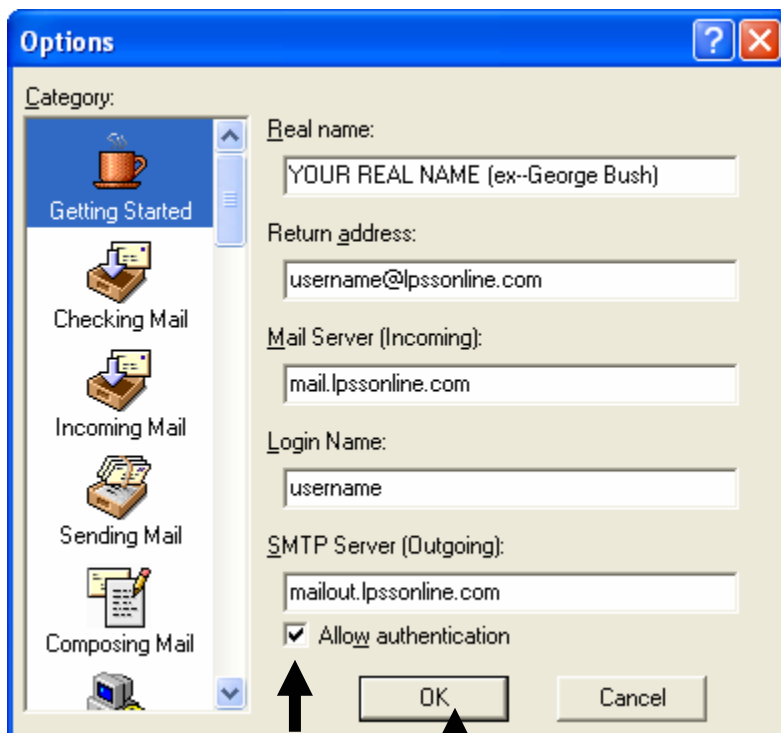


E-Mail Setup Options for New Addresses

Our new LPSS E-Mail address (lpssonline.com) requires everyone to change their settings in the Eudora E-mail program. We will use George W. Bush as an example of how to change settings.

Open Eudora. On the menu, choose Tools, Options.

1. Click the *Getting Started* icon under *Category* on the left side of the screen.
2. In *Real Name* box, type your name as you want it to appear in the return address: *George Bush*.
3. In the return address, type your complete e-mail address:
gwbush@lpssonline.com
4. In *Mail Server (Incoming)* box type: *mail.lpssonline.com*
5. In *Login Name*, type only your user name: *gwbush*
6. In *SMTP Server (Outgoing)* type: *mailout.lpssonline.com*
7. Leave the check on *Allow Authentication*.
8. Click the **<OK>** button to complete the setup.



1. →

← 2. Type **your** first and last name.
Example: George Bush

← 3. Type your new email address:
Example: gwbush@lpssonline.com

← 4. Type exactly what is shown:
mail.lpssonline.com

← 5. Type your user name: Example:
gwbush

← 6. Type exactly what is shown:
mailout.lpssonline.com

7.
Leave
check

8. Click OK button.